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Mid Devon District Council

Scrutiny Committee

Monday, 8 July 2019 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Monday, 5 August 2019 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr F W Letch
Cllr W Burke
Cllr R J Chesterton
Cllr Mrs C P Daw
Cllr R Evans
Cllr Mrs I Hill
Cllr B Holdman
Cllr B A Moore
Cllr R L Stanley
Cllr Ms E J Wainwright
Cllr B G J Warren
Cllr A Wilce

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).

2 **Declarations of Interest Under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.

3 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.

Committee Administrator: Carole Oliphant
Tel: 01884 234209
Email: coliphant@middevon.gov.uk

4 **Member Forum**
An opportunity for non-Cabinet Members to raise issues.

5 **Minutes of the Previous Meeting** *(Pages 5 - 8)*
Members to consider whether to approve the minutes as a correct record of the meeting held on 10th June 2019.

The Committee is reminded that only those members of the Committee present at the previous meeting should vote and, in doing so, should be influenced only by seeking to ensure that the minutes are an accurate record.

6 **Decisions of the Cabinet**
To consider any decisions made by the Cabinet at its last meeting that have been called-in.

7 **Chairman's Announcements**
To receive any announcements that the Chairman of Scrutiny Committee may wish to make.

8 **Leaders Annual Report - Annual Review Against the Corporate Plan for 2018/19** *(Pages 9 - 40)*
To receive the Leaders Annual Report providing Members with an update on performance against the corporate plan and local service targets for 2018-2019.

9 **Revenue and Capital Outturn Report 2018-2019** *(Pages 41 - 80)*
To consider a report of the Deputy Chief Executive (S151) presenting the Revenue and Capital Outturn report, previously considered by Cabinet.

10 **Universal Credit Update**
To receive a presentation from the Deputy Chief Executive (S151) with regard to the roll out of Universal Credit across the district.

11 **Climate Change Emergency**
Members to discuss how the committee will provide appropriate oversight of the work, recommendations and commitments that the council may seek to bring forward in light of the Climate Emergency Declaration, as agreed by Council on 26 June 2019.

12 **Scrutiny Proposal - Investigate digital inclusion and digital transformation** *(Pages 81 - 82)*
Members of the Committee to receive the proposal for a working group or a task and finish group to be created to investigate digital inclusion and digital transformation within the Council.

Members to agree an approach to the investigation and to decide on the membership of the working group or the task and finish group.

Committee Administrator: Carole Oliphant
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13 **Forward Plan** *(Pages 83 - 94)*
Members are asked to consider any items within the Forward Plan that they may wish to bring forward for discussion at the next meeting.

14 **Identification of Items for Future Meetings**
Members are asked to note that the following items are already identified in the work programme for the next meeting:

Note: - this item is limited to 10 minutes. There should be no discussion on items raised.

Stephen Walford
Chief Executive
Friday, 28 June 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:
Tel: 01884 234209
E-Mail: coliphant@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.

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MID DEVON DISTRICT COUNCIL

MINUTES of a **MEETING** of the **SCRUTINY COMMITTEE** held on 10 June 2019 at 2.15 pm

Present	
Councillors	F W Letch (Chairman) R J Chesterton, R J Dolley, J M Downes, R Evans, Mrs S Griggs, B Holdman, B A Moore, R L Stanley, Ms E J Wainwright, B G J Warren and A Wilce
Apologies	
Councillor(s)	Mrs C P Daw, Mrs I Hill and D F Pugsley
Also Present	
Officer(s):	Andrew Jarrett (Deputy Chief Executive (S151)), Maria De Leiburne (Solicitor) and Carole Oliphant (Member Services Officer)

1 **ELECTION OF VICE CHAIRMAN (00.02.00)**

Cllr B A Moore was duly elected Vice Chairman of Scrutiny Committee for the municipal year 2019-2020.

(Proposed by Cllr R Evans and seconded by Cllr B G J Warren)

2 **APOLOGIES AND SUBSTITUTE MEMBERS (00.02.21)**

Apologies were received from Cllr Mrs C P Daw (substituted by Cllr Mrs S Griggs) Cllr D F Pugsley (substituted by Cllr R J Dolley and Cllr Mrs I Hill (substituted by Cllr J M Downes)

3 **DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT (00.02.47)**

There were no declarations.

4 **PUBLIC QUESTION TIME (00.02.59)**

Members of the public, referring to the broadband agenda item, presented the following questions:

- Were members aware of the service that was being delivered in rural areas?
- How can rural area's make progress when they do not qualify under the current schemes?
- Why were there ongoing issues with the broadband service at Palmerston Park in Tiverton?
- Why was superfast broadband not installed when the new development was built at Rackenford?

The Chairman explained that the questions would be addressed when the agenda item was discussed.

5 **MEMBER FORUM (00.09.44)**

There were no issues raised under this item.

6 **MINUTES OF THE PREVIOUS MEETING (00.09.53)**

The minutes of the last meeting held on 15th April 2019 were approved as a correct record and **SIGNED** by the Chairman.

7 **DECISIONS OF THE CABINET (00.10.34)**

The Committee **NOTED** that none of the decisions made by the Cabinet on 30th May 2019 had been called in.

8 **CHAIRMAN'S ANNOUNCEMENTS (00.10.41)**

The Chairman reminded members that there was a Member briefing on the Council Tax Reduction Scheme on 20th June.

He asked the Committee if they wanted an informal Scrutiny Committee meeting to be organised and it was decided that this would be postponed to later in the year.

9 **BROADBAND PROVISION GIGACLEAR (00.12.05)**

Matt Burrow, Stakeholder Engagement Officer from Devon County Council addressed the Committee and gave an overview of the Connecting Devon and Somerset (CDS) work programme. He explained that it was a partnership programme between local authorities, telecom providers and Government departments and was primarily to assist regions where the installation of superfast broadband was not financially viable for commercial companies.

He explained that current contracts to provide a service were with Gigaclear who provided fibre optic options and Airband who provided wireless solutions. He gave an overview of the issues that were facing Gigaclear and explained that a decision should be made in July or August about a way forward.

In response to questions asked by members of the public he explained the various options available to rural communities including the broadband voucher scheme. He provided an overview of why superfast broadband had not initially been installed in new developments but explained that legislation had changed in 2017 and it was now a requirement of developers to ensure the provision of superfast broadband in all new developments with over 37 units.

In response to Members questions he explained that possible solutions were to apply for the better broadband scheme in which 4G was used to provide a broadband service. He explained the differences with mobile 4G and broadband 4G and incorrect perceptions that properties which could not currently get mobile 4G could also not get broadband 4G.

There was a general discussion about the way that CDS had communicated the different options to the rural communities and members felt that the strategy had been disjointed and the difference between all the different schemes was unclear.

In conclusion Members decided that they would like continuing insight into the superfast broadband rollout and the contract with Gigaclear and requested that the Stakeholder Engagement Officer return to give an update in September.

10 **STATUTORY GUIDANCE ON OVERVIEW AND SCRUTINY IN LOCAL AND COMBINED AUTHORITIES (00.59.26)**

The Committee had a discussion on the implications of the *Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities which had been issued by the Ministry of Housing, Communities and Local Government.

Members decided that the Chairman and Vice Chairman should begin discussions with the Cabinet and the Leadership Team to establish an Executive Scrutiny Protocol.

Note: * Guidance previously circulated copy attached to minutes.

11 **FORWARD PLAN (01.02.11)**

Members discussed the Forward Plan and requested that the following items be brought before the Scrutiny Committee for further investigation before they were presented to Cabinet.

- Design Supplementary Document - To be presented to Scrutiny Committee after Public Consultation

- Cost Recovery & Commercialisation in Growth, Economy & Delivery – to be presented to Scrutiny Committee after Economy PDG have made their decision.

- Strategy Grants and Service Level Agreements – To be presented to Scrutiny Committee before being presented to Community PDG

Notes:

i) * Plan previously circulated, copy attached to minutes
ii) Cllrs F W Letch and B A Moore declared personal interests as they were involved with INVOLVE

12 **START TIMES OF MEETINGS (01.12.23)**

It was agreed that the committee continue to meet at 2.15pm for the rest of the municipal year.

(Proposed by Cllr R L Stanley and seconded by Cllr R J Chesterton).

13 **IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS (01.15.02)**

The Committee agreed that the Cullompton Town Centre Contract Award should be brought before Scrutiny at the next meeting in July.

Members requested to look at the ICT arrangements currently being used by the Council and that a working group should be considered when the scope of this proposal had been agreed.

In response to a question about members being able to join in meetings remotely via Skype the Member Services Officer explained that current legislation did not allow members to participate or vote in meetings unless they were physically present.

(The meeting ended at 3.40 pm) **CHAIRMAN**

SCRUTINY COMMITTEE
8 JULY 2019:

ANNUAL REVIEW AGAINST THE CORPORATE PLAN FOR 2018/19

Cabinet Member Cllr Bob Deed
Responsible Officer Chief Executive, Stephen Walford

Reason for Report: To provide Members with an update on performance against the corporate plan and local service targets for 2018/19.

RECOMMENDATION: That the Committee reviews the performance and feeds back any areas of concern to Cabinet.

Relationship to Corporate Plan: Corporate Plan priorities and targets are effectively maintained through the use of appropriate performance indicators and regular monitoring.

Financial Implications: None identified

Legal Implications: None

Risk Assessment: If performance is not monitored we may fail to meet our corporate and local service plan targets or to take appropriate corrective action where necessary.

Equality Impact Assessment: No equality issues identified for this report.

1.0 Introduction

1.1 The Current Corporate Plan covers the period from April 2016 until March 2020; it was approved by Cabinet at its meeting on 11 February 2016. This is the third Annual Report on progress against this plan.

1.2 Progress is monitored throughout the year by reporting against the declared Aims for each Priority identified.

2.0 Environment PDG

Aim 1- Increase recycling and reduce the amount of waste

2.1 The final result for the recycling rate for the year was just above target at 53.2% compared to 51.9% last year. MDDC do very well with our recycling rates, the English average for 2018/19 was 45%.

2.2 The residual waste is correspondingly better than target at 364.40Kg against the target of 378Kg and last year's final result of 381.4Kg per household. The English average for 2018/19 was 466.53Kg.

2.3 The performance regarding missed collections remains the same with recycling better than refuse, although both are very low, as is the target. The Service is just outside its target of annual cost of £45.31 per household for 2018/19 but has exceeded its target to reduce the cost of collection by at least 20% (from 2014/15 outturn) a year early. This is a fantastic result.

2.4 The number of households paying for the chargeable garden waste service exceeds the target of 9,500 customers.

Aim 2 – Reduce our carbon footprint

2.5 From May 2018 all residual waste accepted at the Waste Transfer Station at Carlu Close was transported to Energy from Waste (EfW) plants. We also shared savings with DCC, from this and other measures, amounting to £250,000.

2.6 We installed heat pumps at Unit 10 Market Walk as part of the refurbishment. The number of public electric car charging points at the Leisure centres has been doubled; there are now 2 at each centre. Additional chargers are being installed as part of the Premier Inn project. Capital schemes for LED lighting are being identified.

2.7 The Environmental Strategy at Tiverton Pannier Market has initiatives targeting all three aims of the Environment strand of the Corporate Plan; the market has an aim of being a zero waste market.

2.8 On 29 August 2018 at Full Council a motion was carried whereby MDDC agreed to reduce or remove the use of single use plastic where practicable with a stated aim to add agreed actions as and when viable solutions are available.

Aim 3 – Protect the natural environment

2.9 There have been 17 Fixed Penalty Notices (FPNs) issued so far this year with one offender having appeared in court resulting in a fine of £800 for non-payment of the FPN. All fly-tipping incidents are also being investigated, 166 in the last quarter.

2.10 As part of a new commitment to make the towns of Mid Devon safe and attractive for residents and visitors, the Council has prioritised the clearing of weeds in the centres of the three main towns in Mid Devon. Alongside the removal of weeds, their responsibilities include the clearing of litter and dog fouling.

2.11 The Local Plan Review has progressed significantly over the past year and has now completed its examination hearings and received initial feedback from the Inspector via a post examination hearing note. The plan provides for sustainable development up to 2033 and contains policies for the protection and enhancement of the natural as well as built environment.

3.0 Homes PDG

Aim 1 – Build more council houses

3.1 Birchen Lane (4 units) was completed in November 2018 and work continues on Palmerston Park which is due for handover of all 26 units in August 2019.

3.2 3 Rivers Developments, our wholly owned subsidiary, delivered its first development at Burlescombe. This was 6 units completed in March 2019.

Aim 2 – Facilitate the housing growth that Mid Devon needs, including affordable housing

3.3 Last year was very successful with both measures well above target. This year the same has been achieved with the Number of Affordable homes just above target and Bringing Empty homes into use well exceeding the annual target.

3.4 MDDC held its second Landlord Networking Event aimed at improving private rented accommodation on 19th September at the beautiful Paschoe House. A total of 114 people attended and judging by the feedback received from the delegates and exhibitors, the event succeeded in delivering these aims.

Aim 3 – Planning and enhancing the built environment

3.5 Performance Planning Guarantee determined within 26 weeks was just below target for the year but all 4 speed and quality measures were well above the required target. These are all reported quarterly.

3.6 Local Plan update: The Inspector has confirmed he is content with the overall housing need figure for Mid Devon for the period to 2033 (7,860 in total, 393 per year). However, he has requested more information about projected housing supply to address a concern over sufficient housing in the early years of the plan, to ensure the Council has the required five year housing land supply.

3.7 In February 2018 MDDC was successful with two bids for infrastructure funding, under the Housing Infrastructure Fund, worth £18.2 million. The money, which is designed to unlock housing delivery, is split between two projects with firstly£10 million proposed to deliver or infrastructure funding under the Housing Infrastructure Fund, in Cullompton.

3.8 The other £8.2 million formed a second bid for Tiverton's Eastern Urban Extension. Phase one of the A361 junction work to create the southern side slip roads was completed by DCC in 2018/19; the funding will implement the second phase of the junction comprising an overbridge and northern side slip roads.

3.9 Work has now commenced on the first phase of residential development at Tiverton Eastern Urban Extension (EUE) and the first homes are now under construction. This is a step forward for this strategic site which will ultimately deliver much of Tiverton's housing growth together with new employment, highway improvements and community facilities including a new primary school. Masterplanning of the south-eastern area of the site will commence shortly.

Other

3.10 All measures are either on or above target except for Average days to re-let which was just outside the very challenging target of 14 days, this is a great result.

3.11 Whilst the target has not been quite reached our performance on voids has been so good that peers have asked how we have achieved this.

3.12 On 9 October 2018, the Housing Service hosted a regional meeting for TPAS, the Tenant Participation Advisory Service. The event was attended by 50 external attendees and four of our own involved tenants. Representatives from the Regulator for Social Housing and the Ministry of Housing, Communities and Local Government were also present. Three Officers and an involved tenant, David Taylor, gave a presentation about our approach to tenant involvement which was very well received.

3.13 Housing performance remains in the top quartile compared with HouseMark.

4.0 Economy PDG

Aim 1 - Attract new businesses to the District

4.1 Demand for business space continues to be strong, particularly along the M5 corridor, with significant investment interest at sites in Cullompton and Willand. The Council has been working with landowners for all of the District's allocated employment sites to bring land forward for commercial development. We have also been facilitating discussions between land owners and businesses to support indigenous growth and inward investment, both at a local level and from around the world.

4.2 Corporate projects to provide incubator space for businesses and the Tiverton Town Centre Improvements are progressing.

Aim 2 - Focus on business retention and growth of existing businesses

4.3 We record Businesses assisted which is above target; they have to be assisted for a minimum of an hour to be included in this figure. MDDC has also been instrumental in four successful bids for LEADER funding for Mid Devon businesses this year.

Aim 3 - Improve and regenerate our town centres with the aim of increasing footfall, dwell-time and spend in our town centres

4.4 For Empty Shops, the vacancy rates in Tiverton and Crediton have improved for the last quarter but Cullompton's have deteriorated being the only PI on the appendix showing as "red". The national average vacancy rate was 11.5% at the end of 2018.

4.5 Local Plan update: The Inspector has confirmed he is content with the Council's proposals for mixed tourism and shopping development at J27 and does not propose policy changes.

Aim 4 - Grow the tourism sector

4.6 The Electric Nights events for 2018/19 started with "Magical Midsummer Blues" on 2 June at Tiverton Pannier Market.

4.7 In partnership with the Tourist Information Service (TIS) and Tiverton Museum LEADER funding was secured for a Destination website – Visit Mid Devon. The project will create a central website for the promotion of leisure related activities to attract visitors to Mid Devon and inform residents of the range of local activities and attractions available to them. The website will be managed by the TIS and allow them to coordinate marketing efforts and maintain up to date information for Mid Devon in the future.

Other

4.8 Work is also either underway or commencing on masterplans for the regeneration of our town centres in Tiverton and Cullompton. A Cabinet decision has also been made to commission a masterplan for the regeneration of Crediton town centre to commence in 2020/21.

4.9 Mid Devon District Council has submitted an Expression of Interest to the Government's Future High Streets Fund. If successful MDDC will be given the funds to develop a more detailed business proposal for the town as part of the second phase of the bidding process. This would complement the Masterplan work currently underway with regard to the town centre.

5.0 <u>**Community PDG**</u>

Aim 1- Work with local communities to encourage them to support themselves

5.1 The Council continues to support key 3rd party organisations with strategic grants of around £75,000 per annum.

Aim 2 – Work with Town and Parish Councils

5.2 MDDC's Monitoring Officer provides training to parish and town councils on request and also attended a number of their meetings. She also receives regular requests for advice from parish clerks.

Aim 3 – Promote physical activity, health and wellbeing

5.3 A total refurbishment of the fitness studio at Lords Meadow Leisure Centre costing £185,000 was completed, the official opening ceremony for the facility was on 10 January 2019. The decision to revamp the facility was approved by Cabinet on 25 October.

5.4 The first Trim Trail, in Amory Park Tiverton, has been completed.

Other

5.5 A record breaking number of food hygiene interventions have been carried out across Mid Devon this past year. The team at Mid Devon District Council carried out 1,291 food hygiene interventions in 2018/19 compared to a previous total of 554.

5.6 Digital inclusion work has commenced with the Web Accessibility legislation impact being assessed. This is because of an EU directive regarding new website accessibility requirements being introduced over the next 2 years.

5.7 During this year's National Democracy Week a ceremony was held to commemorate the suffrage movement and the passing of The Representation of the People Act 1918. The event, which was hosted by the Chairman of the Council, Peter Heal, centred on the planting of a tree in Tiverton's People's Park. The tree planting was led by the Council's oldest serving female member, Councillor Eileen Andrews, along with other female members who also took part in laying some soil.

6.0 Corporate

Overarching priorities:

6.1 At a meeting of Mid Devon District Council's full Council on 27 February 2019 Members set the budget for the financial year 2019/20 including the district precept for council tax. Next financial year the average Band D property will pay £203.84 to Mid Devon District Council, which is an increase of 2.99%.

6.2 Our collection rates remain very high with NNDR achieving target at 99.3% and council tax just below target at 97.8% (target 98.5%).

6.3 We also joined the Devon wide business rates retention pilot in 2018/19 which allowed us to keep an additional £230,000 rates.

6.4 FOI: The Response to FOI requests remains slightly below target despite reminders being sent to respondents. This is being actively monitored by Leadership Team and performance has been 100% since April 2019. The new performance reporting requirements contained in the Cabinet Office Code of Practice on FOI were published on our website for the first time as at September.

6.5 Progress is steady with Premier Inn since the partial demolition of the car park started. Our retail units at Market Walk were fully let out for Christmas 2018. However the occupancy rate has now fallen back below 100% with 2 units empty and notice given on another 2 with effect from September 2019.

6.6 In support of the National Apprenticeship Service and National Apprenticeship Week 2019, Mid Devon District Council now offers Upskilling Apprenticeships to its staff. We currently have 9 staff undergoing Upskilling Apprenticeships within our organisation and we've chosen to offer these as we recognise the return investment to our business, in terms of productivity, growth and overall success.

6.7 The cash collection project achieved the 1 December go live date and is predicted to save £20,000 a year. Some constituents have raised concerns with Councillors.

6.8 All senior officers at Mid Devon District Council have pledged their support to provide a safe place to be "out" at work. After working closely with the Devon County Collective LGBT+'s team the district's Chief Executive, Leadership Team and Group Managers recently got together to sign the declaration pledge of support.

7.0 Awards

7.1 A CCTV supervisor working for Mid Devon District Council was praised by Devon & Cornwall Police for his part in bringing an offender to justice.

7.2 Mid Devon District Council was shortlisted for the LGC Award for Councils Driving Economic Growth. The award is for councils that are proactively driving growth; influencing and shaping the market, intervening as necessary and working collaboratively across boundaries and structures to enable and encourage growth.

7.3 An environmental health officer from Mid Devon District Council was shortlisted for a national award; the Commercial Team Lead Officer was recently shortlisted for the Chartered Institute of Environmental Health Excellence Awards 2018 in the category of Outstanding Environmental Health Professional. The award recognises an individual who has delivered a significant improvement to health, wellbeing and the environment.

7.4 Mid Devon District Council Land Charges team have again been shortlisted in the national Land Data awards for 2019, we were nominated in the Customer Satisfaction for Local Authority Searches and Best Performing National Land Information Service Level 3 Local Land Charges Department categories.

Contact for more Information: Catherine Yandle Group Manager for Performance, Governance and Data Security ext 4975

Circulation of the Report: Leadership Team and Cabinet Member

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Corporate Plan PI Report Environment

Monthly report for 2018-2019
Arranged by Aims
Filtered by Aim: Priorities Environment
For MDDC - Services

Key to Performance Status:

Performance Indicators: No Data | Well below target | Below target | On target | Above target | Well above target

* indicates that an entity is linked to the Aim by its parent Service

Corporate Plan PI Report Environment

Priorities: Environment

Aims: Increase recycling and reduce the amount of waste

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Group Manager	Officer Notes
Residual household waste per household (measured in Kilograms) (figures have to be verified by DCC)	381.40		378.00	32.30	64.15	92.52	119.90	154.32	182.68	213.14	241.11	270.86	306.74	335.05	364.40		Stuart Noyce	(April - March) There is a 4.46% decrease in the amount of residual waste collected compared to last year. Social media campaigns and publicity encouraging recycling and reuse has contributed towards the continued decline. (LD)
% of Household Waste Reused, Recycled and Composted (figures have to be verified by DCC)	51.9%		53.0%	54.3%	55.0%	56.5%	56.1%	54.5%	54.2%	54.2%	54.1%	53.5%	53.2%	52.9%	53.2%		Stuart Noyce	(March) Good increase in recycling rate from increased dry recycling and reduction total waste generated (SN)
Net annual cost of waste service per household	£49.91		£45.31	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	£45.55		Stuart Noyce	(2018 - 2019) A reduction of 16.28% since 2016/17 (LD)
Number of Households on Chargeable Garden Waste	9,386		9,500	9,613	9,848	9,912	9,953	9,978	10,034	9,967	9,837	9,688	9,712	9,753	9,904		Stuart Noyce	(March) 404 customers over the 9,500 customer target for the year (LD)
% of missed collections reported (refuse and organic waste)	0.04%		0.03%	0.02%	0.02%	0.03%	0.03%	0.03%	0.04%	0.04%	0.04%	0.04%	0.04%	0.04%	0.04%		Stuart Noyce	(March) Missed collections are over target for the year however the trend for the past 4 months is either on or under target reflecting a steady rate of continued improvement. (LD)
% of Missed Collections logged (recycling)	0.03%		0.03%	0.01%	0.01%	0.01%	0.01%	0.02%	0.02%	0.02%	0.02%	0.02%	0.02%	0.02%	0.02%		Stuart Noyce	(March) Close monitoring has ensured that missed collections for recycling are under target

Corporate Plan PI Report Environment

Priorities: Environment

Aims: Increase recycling and reduce the amount of waste

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Group Manager	Officer Notes
																		for the year. (LD)

Aims: Protect the natural environment

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Group Manager	Officer Notes
Number of Fixed Penalty Notices (FPNs) Issued (Environment)	49		N/A	3	4	7	8	9	11	12	12	12	13	15	17		Stuart Noyce	

Corporate Plan PI Report Homes

Monthly report for 2018-2019
Arranged by Aims
Filtered by Aim: Priorities Homes
For MDDC - Services

Key to Performance Status:

Performance Indicators:	No Data	Well below target	Below target	On target	Above target	Well above target

* indicates that an entity is linked to the Aim by its parent Service

Corporate Plan PI Report Homes

Priorities: Homes

Aims: Build more council houses

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
Build Council Houses	0		26	0	2	2	2	2	2	2	6	6	6	6	6	Angela Haigh	(March) Palmerston Park not yet complete (

Aims: Facilitate the housing growth that Mid devon needs, including affordable housing

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
Number of affordable homes delivered (gross)	115		80	n/a	n/a	18	n/a	n/a	29	n/a	n/a	37	n/a	n/a	87	Angela Haigh	
Deliver homes by bringing Empty Houses into use	128		72	13	19	26	29	56	70	92	107	121	134	144	150	Simon Newcombe	

Aims: Other

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Gr Ma
% Decent Council Homes	100.0%		100.0%	99.8%	99.9%	99.7%	99.8%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	100.0%	100.0%	Ar Ha
% Properties With a Valid Gas Safety Certificate	99.69%		100.00%	99.69%	99.78%	99.73%	99.91%	99.91%	99.91%	99.87%	99.91%	100.00%	99.96%	100.00%	100.00%	Ar Ha
Rent Collected as a Proportion of Rent Owed	99.25%		100.00%	95.34%	96.76%	97.09%	97.68%	99.26%	99.59%	99.40%	98.61%	100.24%	99.90%	99.91%	100.18%	Ar Ha
Current Tenant Arrears as a Proportion of Annual Rent Debit	0.95%		1.00%	1.13%	1.17%	1.29%	1.34%	1.32%	1.31%	1.33%	1.51%	1.07%	1.31%	1.43%	0.79%	Ar Ha
Dwelling rent lost due to voids	0.5%		Target determined by Portfolio Holder for Housing	0.71%	0.67%	0.70%	0.65%	0.57%	0.55%	0.52%	0.50%	0.50%	0.51%	0.50%	0.50%	Ar Ha
Average Days to Re-Let Local Authority Housing	15.5days		14.0days	16.6days	15.9days	16.1days	15.6days	15.7days	15.5days	14.9days	14.5days	14.4days	14.4days	14.5days	14.3days	Ar Ha

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Corporate Plan PI Report Economy

Monthly report for 2018-2019
Arranged by Aims
Filtered by Aim: Priorities Economy
For MDDC - Services

Key to Performance Status:

Performance Indicators:	No Data	Well below target	Below target	On target	Above target	Well above target

* indicates that an entity is linked to the Aim by its parent Service

Corporate Plan PI Report Economy

Priorities: Economy

Aims: Attract new businesses to the District

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
Number of business rate accounts	3,028		3,000	3,004	3,004	3,044	3,049	3,049	3,054	3,055	3,061	3,075	3,081	3,092	3,094	Andrew Jarrett, Fiona Wilkinson	

Aims: Focus on business retention and growth of existing businesses

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
Businesses assisted	261		250	25	50	78	102	122	139	172	201	204	218	243	268	Adrian Welsh	(March) 7 new businesses assisted 25 businesses assisted in total (MF)

Aims: Improve and regenerate our town centres

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
Increase in Car Parking Vends	47,790			49,410	51,507	51,931	53,629	53,627	51,547	52,273	51,821	50,589	45,893	43,525	49,695	Andrew Jarrett	
The Number of Empty Shops (TIVERTON)	21		18	n/a	n/a	22	n/a	n/a	21	n/a	n/a	20	n/a	n/a	18	Adrian Welsh	(Quarter 4) Vacancy rate is 7.7% (MF)
The Number of Empty Shops (CREDITON)	11		8	n/a	n/a	10	n/a	n/a	8	n/a	n/a	9	n/a	n/a	7	Adrian Welsh	(Quarter 4) Jan 2019 7 units representing 6.0% of total units (JB)
The Number of Empty Shops (CULLOMPTON)	8		8	n/a	n/a	6	n/a	n/a	7	n/a	n/a	9	n/a	n/a	11	Adrian Welsh	(Quarter 4) Vacancy rate is 12.9% (MF)

Aims: Other

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
Funding awarded to support economic projects	£35,899			n/a	n/a	£0	n/a	n/a	£160,395	n/a	n/a	£160,395	n/a	n/a	£186,223	Adrian Welsh	(Quarter 4) Within Q4 £16,208 LEADER funding to Crediton St. Boniface project , and £9,620 LEADER funding awarded to Mid Devon destination website. (MF)

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Corporate Plan PI Report Community

Monthly report for 2018-2019
Arranged by Aims
Filtered by Aim: Priorities Community
Filtered by Flag: Exclude: Corporate Plan Aims 2016 to 2020
For MDDC - Services

Key to Performance Status:

Performance Indicators:	No Data	Well below target	Below target	On target	Above target	Well above target

* indicates that an entity is linked to the Aim by its parent Service

Corporate Plan PI Report Community

Priorities: Community

Aims: Promote physical activity, health and wellbeing

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
GP Referrals	22			22	22	22	22	22	22	22	22	22	22	22	22	Corinne Parnall	(March) 22 (K)

Aims: Other

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
Compliance with food safety law	88%		90%	85%	85%	85%	85%	85%	86%	86%	87%	87%	88%	88%	88%	Simon Newcombe	(April - August) The reduction to 85% compliance is a statistical issue. The cycle of inspection and interventions has meant a 3-yearly review of the lowest category risk premises has been completed this financial year. This has resulted in a number being identified as no longer active/preparing food and require deregistration. Such low-risk premises (e.g. village halls/pre-prepared food) have the most straight-forward compliance targets and typically score above 90% as a result. Having

Corporate Plan PI Report Community

Priorities: Community

Aims: Other

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Group Manager	Officer Notes
																	fewer such premises means the overall % compliance across the district is now lower. The higher risk premises are still performing as before and the number of food retail premises scoring 4 or 5 on Scores-on-door remain unaffected. (CY)

Corporate Plan PI Report Corporate

Monthly report for 2018-2019
Arranged by Aims
Filtered by Aim: Priorities Delivering a Well-Managed Council
For MDDC - Services

Key to Performance Status:

Performance Indicators:	No Data	Well below target	Below target	On target	Above target	Well above target

* indicates that an entity is linked to the Aim by its parent Service

Corporate Plan PI Report Corporate

Priorities: Delivering a Well-Managed Council

Aims: Put customers first

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Gr Ma
% of complaints resolved w/in timescales (10 days - 12 weeks)	92%		90%	94%	96%	89%	89%	90%	91%	93%	93%	94%	94%	94%	94%	Lis Le
Number of Complaints	22			18	23	26	29	29	29	30	30	29	29	29	29	Lis Le
New Performance Planning Guarantee determine within 26 weeks	99%		100%	n/a	n/a	100%	n/a	n/a	100%	n/a	n/a	99%	n/a	n/a	99%	Je Cl Da Gr
Major applications determined within 13 weeks (over last 2 years)	83%		60%	n/a	n/a	86%	n/a	n/a	91%	n/a	n/a	86%	n/a	n/a	85%	Je Cl Da Gr
Minor applications determined within 8 weeks (over last 2 years)	79%		65%	n/a	n/a	73%	n/a	n/a	75%	n/a	n/a	77%	n/a	n/a	78%	Je Cl Da Gr
Major applications overturned at appeal (over last 2 years)	4%		10%	n/a	n/a	3%	n/a	n/a	3%	n/a	n/a	3%	n/a	n/a	3%	Je Cl Da Gr
Minor applications overturned at appeal (over last 2 years)	0%		10%	n/a	n/a	0%	n/a	n/a	0%	n/a	n/a	0%	n/a	n/a	0%	Je Cl Da Gr
Response to FOI Requests (within 20 working days)	72%		100%	97%	98%	98%	98%	98%	97%	97%	96%	95%	95%	95%	95%	Ca Ya
Working Days Lost Due to Sickness Absence	8.82days		7.00days	0.64days	1.34days	2.17days	2.81days	3.49days	4.20days	4.86days	5.61days	6.36days	7.26days	7.85days	8.24days	Ma Pa
Return on Commercial Portfolio	4.9%		7.0%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	6.1%	Ar Bu
% total Council tax collected - monthly	98.00%		98.50%	11.32%	20.63%	29.48%	38.51%	47.43%	56.33%	66.14%	75.22%	84.11%	93.09%	97.08%	97.79%	Ar Ja
% total NNDR collected - monthly	99.22%		99.20%	12.15%	23.60%	32.20%	40.39%	47.45%	56.32%	64.83%	70.81%	76.36%	88.27%	97.60%	99.29%	Ar Ja

Corporate Plan PI Report Corporate

Priorities: Delivering a Well-Managed Council

Aims: Put customers first

Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Gr Ma
Number of visitors per month	2,517		2,750	2,172	2,351	2,323	2,393	2,341	2,338	2,360	2,315	2,152	2,068	1,970	1,923	Lis Le
Satisfaction with front-line services	97.14%		80.00%	0.00%	0.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	Lis Le

Corporate Risk Management Report - Appendix 6

Report for 2019-2020
Filtered by Flag:Include: * Corporate Risk Register
For MDDC - Services
Filtered by Performance Status: Exclude Risk Status: Low
Not Including Risk Child Projects records, Including Mitigating Action records

Key to Performance Status:

Mitigating Action: **Milestone Missed** | **Behind schedule** | **On / ahead of schedule** | **Completed and evaluated** | **No Data available**

Risks: **No Data (0+)** | **High (15+)** | **Medium (6+)** | **Low (1+)**

Corporate Risk Management Report - Appendix 6

Risk: Absence of Key Staff Loss of key staff from service (either temporary or permanent) could result in being unable to meet statutory duties and administer an election

Service: Elections and Electoral Registration

Mitigating Action records

No Mitigating Action records found.

Current Status: Medium (12)	**Current Risk Severity: 4 - High**	**Current Risk Likelihood: 3 - Medium**

Service Manager: Jill May

Review Note: contingency plans - AEA and Devon Group partnership working (could borrow staff)

Risk: Corp RA - Recycling Income
Reduction in material income levels due to market forces meaning income less than budget.

Service: Street Scene Services

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
Completed and evaluated	Joint contract with Devon County Council - paper/glass/textiles	Security of contract covering all authorities. The contract is monitored by DCC, consultation takes place with all districts to ensure it fits requirements.	Lorraine Durrant	11/03/2019	**11/03/2019**	**Fully effective(1)**
On / ahead of schedule	Joint Purchasing with Exeter City Council	ECC broker ensures best price for	Lorraine Durrant	11/03/2019	**11/03/2019**	**Satisfactory (2)**

Corporate Risk Management Report - Appendix 6

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
		plastic,cans and cardboard for both authorities using 'spot market'.				
On / ahead of schedule	Monitoring procedures in place to ensure quality of product.	To ensure standard of product sent for sale is at an acceptable level ; keeping rejects to a minimum.	Stuart Noyce	11/03/2019	**11/03/2019**	**Satisfactory (2)**
On / ahead of schedule	Monthly monitoring of income	Monthly monitoring of income and comparison to previous year for each material stream will identify any price fluctuations.	Lorraine Durrant	11/03/2019	**11/03/2019**	**Satisfactory (2)**

Current Status: Medium (12)	Current Risk Severity: 4 - High	Current Risk Likelihood: 3 - Medium

Service Manager: Stuart Noyce

Review Note: Prices seem to have stabilised; a possible effect of Brexit.

Risk: Culm Garden Village
Financial risk as costs are being incurred already and these would be unbudgeted.

Service: Planning

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
On / ahead of schedule	Further bids for capacity funding		Jenny Clifford	29/03/2019	**29/03/2019**	**Satisfactory(2)**

Current Status: Medium (10)	Current Risk Severity: 5 - Very High	Current Risk Likelihood: 2 - Low

Service Manager: Jo Nacey

Review Note: £300,000 awarded for 18/19. Likelihood score adjusted accordingly. Recommend further risk review autumn 19 when more will be known on the Government's on-going position.

Corporate Risk Management Report - Appendix 6

Risk: Cyber Security Inadequate Cyber Security could lead to breaches of confidential information, damaged or corrupted data and ultimately Denial of Service. If the Council fails to have an effective ICT security strategy in place.

Risk of monetary penalties and fines, and legal action by affected parties

Service: I C T

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
Completed and evaluated	Email and Protective DNS	ICT have applied the all levels of the government secure email policy, which ensures secure email exchange with government agencies operating at OFFICIAL. PSN DNS has been configured at the Internet gateway, which ensures the validity of websites and blocks known sites.	Alan Keates	06/06/2019	**06/06/2019**	**Fully effective (1)**
Completed and evaluated	Information Security Policy in place, with update training	Information Security Policy reviewed. LMS (online policy system) included in induction.	Catherine Yandle	22/10/2015	**06/06/2019**	**Fully effective (1)**
On / ahead of schedule	Regular user awareness training	Staff and Member updates help to reduce the risk	Alan Keates	03/01/2019	**06/06/2019**	**Satisfactory (2)**
Completed and evaluated	Technical controls in place	Required to maintain Public Sector Network certification	Alan Keates	03/01/2019	**06/06/2019**	**Fully effective (1)**

Current Status: High (20)	Current Risk Severity: 5 - Very High	Current Risk Likelihood: 4 - High

Service Manager: Alan Keates

Review Note: ICT have applied the all levels of the government secure email policy, which ensures secure email exchange with government agencies operating at OFFICIAL.
PSN DNS has been configured at the Internet gateway, which ensures the validity of websites and blocks known sites.

Risk: Funding Insufficient resources to deliver growth aspirations of Corporate Plan.

Corporate Risk Management Report - Appendix 6

Service: Growth, Economy and Development

Mitigating Action records

No Mitigating Action records found.

Current Status: Medium (12)	**Current Risk Severity: 4 - High**	**Current Risk Likelihood: 3 - Medium**

Service Manager: Adrian Welsh

Review Note: Multiple work streams requiring staff resource and wide skill set, lack of success to lever in funding to deliver growth and associated infrastructure.
Consequence: Failure to realise growth aspirations, hampers economic growth, insufficient housing to meet needs, lack of progress on strategic sites, failure to secure business rate growth, Garden Village project does not happen or does not meet GV quality aspirations.
Mitigation: Prioritisation of staff resource, bids and expression of interest submissions to suitable Government funding streams to deliver infrastructure, unlock sites and cover costs of staff resource, effective utilisation of s106 monies, develop collaborative and partnership working

Risk: GDPR compliance That the Council cannot demonstrate that we are complaint with GDPR requirements.

Service: Governance

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
On / ahead of schedule	IDOX Records Handling Plan	To utilize IDOX bulk data handling tool across the Council services using Uniform	Catherine Yandle	01/03/2019	**28/03/2019**	**Poor - action required(3)**
On / ahead of schedule	Records Management Action Plan	To improve identified issues with records management	Catherine Yandle	15/06/2018	**28/03/2019**	**Satisfactory (2)**

Current Status: Medium (10)	**Current Risk Severity: 5 - Very High**	**Current Risk Likelihood: 2 - Low**

Service Manager: Catherine Yandle

Review Note: Other work continues. Report to LT due in June on position one year on.

Risk: Health and Safety Inadequate Health and Safety Policies or Risk Assessments and decision-making could lead to Mid Devon failing to mitigate serious health and safety issues

Service: Human Resources

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
No Data available	Risk Assessments	Review risk assessments and procedures to ensure that we have robust	Paul N Williams	28/05/2013	**15/11/2018**	**No Score(0)**

Corporate Risk Management Report - Appendix 6

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
		arrangements in place. In progress ready for September reports.				

Current Status: Medium (10)	**Current Risk Severity: 5 - Very High**	**Current Risk Likelihood: 2 - Low**

Service Manager: Michael Lowe

Review Note: Whilst there is an improvement in procedures the safety reviews carried out still show further work is required in implementing these into the work place

Risk: Homelessness Insufficient resources to support an increased homeless population could result in failure to meet statutory duty to provide advice and assistance to anyone who is homeless.

Service: Housing Services

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
Completed and evaluated	Computer System	New ICT system for recording homelessness data procured.	Claire Fry	05/09/2017	**13/05/2019**	**Fully effective (1)**
Completed and evaluated	Staff Support	Officers are trained and knowledgeable and the structure of Housing Options team to be reviewed to build resilience. Homelessness strategy to be reviewed early 2018.	Claire Fry	22/06/2017	**13/05/2019**	**Fully effective (1)**

Current Status: Medium (12)	**Current Risk Severity: 4 - High**	**Current Risk Likelihood: 3 - Medium**

Service Manager: Claire Fry

Review Note: The risk assessment remains the same, levels of workload remain challenging but grant funding has been awarded by MHCLG to the Council and we are currently working up proposals to extend work with rough sleepers.

Risk: Information Security Inadequate data protection could lead to breaches of confidential information and ultimately enforcement action by the ICO.

Service: Governance

Corporate Risk Management Report - Appendix 6

Mitigating Action records

No Mitigating Action records found.

Current Status: High (15)	Current Risk Severity: 5 - Very High	Current Risk Likelihood: 3 - Medium

Service Manager: Catherine Yandle

Review Note: The Council has an up to date DP policy and training which is mandatory for all Members and staff.
Incidents are monitored and identified weaknesses and training needs remedied.

Risk: Localism Act - Community Right to Buy / Challenge Transference of services to the community could enable the Council to identify cost savings

Service: Financial Services

Mitigating Action records

No Mitigating Action records found.

Current Status: Medium (12)	Current Risk Severity: 4 - High	Current Risk Likelihood: 3 - Medium

Service Manager: Jo Nacey

Review Note: This continues to be an opportunity rather than a risk and should be analysed as part of capital asset management on a case by case basis.

Risk: Overall Funding Availability Changes to Revenue Support Grant, Business Rates, New Homes Bonus and other funding streams in order to finance ongoing expenditure needs.

Service: Financial Services

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
On / ahead of schedule	Engaging in commercial activities		Jo Nacey	28/09/2017	**10/05/2019**	**Satisfactory(2)**
Completed and evaluated	Medium term planning		Jo Nacey	28/09/2017	**10/05/2019**	**Fully effective (1)**
On / ahead of schedule	We continue to work with managers to reduce costs and explore new income streams		Jo Nacey	07/02/2019	**10/05/2019**	**Satisfactory(2)**

Current Status: High (15)	Current Risk Severity: 5 - Very High	Current Risk Likelihood: 3 - Medium

Service Manager: Jo Nacey

Review Note: Although the funding streams from Central Government are receding, the Council continues to lobby for Fair funding through the review and also explores other ways of creating and enhancing income streams.

Corporate Risk Management Report - Appendix 6

Risk: Partnership with North Devon Partnership arrangement with North Devon fails and Building Control has to be brought back in house.

Service: Building Control

Mitigating Action records

No Mitigating Action records found.

Current Status: Medium (12)	**Current Risk Severity: 4 - High**	**Current Risk Likelihood: 3 - Medium**

Service Manager: None

Review Note: Ensure marketing plan is implemented performance monitoring of surveyors.

Risk: Poor Performance of New vehicle supply and maintenance contract That the service provision is not as expected and causes disruption to front line services or additional expense

Service: Street Scene Services

Mitigating Action records

No Mitigating Action records found.

Current Status: Medium (12)	**Current Risk Severity: 4 - High**	**Current Risk Likelihood: 3 - Medium**

Service Manager: Stuart Noyce

Review Note: PI's to be monitored quarterly. Close monitoring of weekly activity plan including finances. SLA's with contractor and suppliers.

Risk: Reduced Funding - Budget Cuts We are subject to continuing budget reductions. If we concentrate on short term cost savings, it may increase long term impact of decisions

Service: Financial Services

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
On / ahead of schedule	Business Plans	Service Business Plans are reviewed each financial year with suggestions for revised performance targets based on budget to be agreed by Cabinet Member and PDG.	Jo Nacey	28/05/2013	**07/06/2019**	**No Score(0)**
On / ahead of schedule	Identify Efficiencies	Taking proactive steps to increase income and reduce expenditure through efficiencies, vacancies that arise and delivering	Andrew Jarrett	28/05/2013	**07/06/2019**	**No Score(0)**

Corporate Risk Management Report - Appendix 6

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
		services in a different way.				
On / ahead of schedule	Reserves	Cabinet have taken the decision to recommend a minimum general reserve balance of 25% of Net annual budget.	Andrew Jarrett	28/05/2013	**07/06/2019**	**No Score(0)**
On / ahead of schedule	Set Budget	Each year as part of the budget setting process, members are consulted via PDGs in time to evaluate savings proposals, ahead of the November draft budget.	Andrew Jarrett	28/05/2013	**07/06/2019**	**No Score(0)**

Current Status: High (20) | **Current Risk Severity: 5 - Very High** | **Current Risk Likelihood: 4 - High**

Service Manager: Jo Nacey

Review Note:

Risk: Reduction in Garden Waste Customers Loss of income; reduction in recycling rate

Service: Street Scene Services

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
No Data available	Reminder to renew correspendence	To maintain the existing customer base	Lorraine Durrant	06/06/2019	**06/06/2019**	**No Score (0)**
No Data available	Social media compaigns & publicity	To ensure that information about the garden waste service reaches as many residents as possible	Lorraine Durrant	06/06/2019	**06/06/2019**	**No Score (0)**

Current Status: Medium (12) | **Current Risk Severity: 4 - High** | **Current Risk Likelihood: 3 - Medium**

Service Manager: Stuart Noyce

Review Note:

Corporate Risk Management Report - Appendix 6

Risk: Reputational damage - social media impact of reputational damage through social media is a significant risk that warrants inclusion on the Authority's risk register.

Service: Communications

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
No Data available	Monitoring social media	Two members of the communications team monitor the main corporate social media accounts on a rota basis. Alerts are also set up so the team receives notification of comments and can respond as appropriate. This is monitored in office hours only and the team does not provide 24 hour monitoring or a call out function. The Comms Team also works with other local authorities and takes part in social media training with other local authorities as the opportunities arise budgets permitting.	Jane Lewis	05/06/2019	**05/06/2019**	**Satisfactory (2)**

Current Status: Medium (10)	Current Risk Severity: 5 - Very High	Current Risk Likelihood: 2 - Low

Service Manager: Jane Lewis

Review Note:

Risk: Reputational re Council Housing Stock Failure in handling a disaster/mistake properly

Service: Housing Services

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
Completed and evaluated	Proactive Working	Dynamic system of fire risk assessment being adopted to minimise risk of a disaster. Tenancy Home Checks enable us to identify issues in homes; and communal inspections and Neighbourhood Walkabouts enable us to identify issues in	Claire Fry	05/09/2017	**13/05/2019**	**Fully effective (1)**

Corporate Risk Management Report - Appendix 6

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
		communal areas which could result in a disaster.				
Completed and evaluated	Staff Support	Trained staff who are knowledgeable and have a comprehensive suite of housing related policy and procedures in place. These include procedures in case of disaster.	Claire Fry	05/09/2017	**13/05/2019**	**Fully effective (1)**

Current Status: Medium (10)	**Current Risk Severity: 5 - Very High**	**Current Risk Likelihood: 2 - Low**

Service Manager: Claire Fry

Review Note: Risk assessment remains the same. We are monitoring this area of work closely due to the fact that there is a vacancy in the Estates Team. Once recruited we will give the new officer approriate training and support. In the meantime, other members of the team are covering the workload which includes management of health safety of on our estates.

Risk: S106 Agreement Inability of the legacy systems to provide a full overview of the 'trigger points' for all of the s106 agreements

Service: Planning

Mitigating Action records

No Mitigating Action records found.

Current Status: Medium (10)	**Current Risk Severity: 5 - Very High**	**Current Risk Likelihood: 2 - Low**

Service Manager: Jenny Clifford

Review Note: S106 requirements have been comprehensively databased and reconciled against financial system allowing for more accuracy and confidence in monitoring

Risk: Software failure loss of electoral register and election information

Service: Elections and Electoral Registration

Mitigating Action records

No Mitigating Action records found.

Current Status: Medium (12)	**Current Risk Severity: 4 - High**	**Current Risk Likelihood: 3 - Medium**

Service Manager: Jill May

Review Note:

Risk: SPV Disclosure requirements - 3 Rivers Failing to maintain the balance between commercial sensitivity and the transparency and openness requirements of a wholly owned entity.

Service: Financial Services

Corporate Risk Management Report - Appendix 6

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
On / ahead of schedule	Employed services of Ichabod	We can refer technical matters regarding group accounts etc. to our retained technical advisor. This is a cost effective way of receiving technical updates	Jo Nacey	02/01/2018	**07/06/2019**	**No Score(0)**

Current Status: Medium (12)	**Current Risk Severity: 4 - High**	**Current Risk Likelihood: 3 - Medium**

Service Manager: Jo Nacey

Review Note:

Risk: SPV Governance Arrangements - 3 Rivers Not being able to demonstrate robust challenge and decision-making.

Service: Governance

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
On / ahead of schedule	Openness and Transparency	Regular reports to Cabinet in open session where possible.	Catherine Yandle	20/05/2019	**20/05/2019**	**Satisfactory(2)**

Current Status: Medium (10)	**Current Risk Severity: 5 - Very High**	**Current Risk Likelihood: 2 - Low**

Service Manager: Catherine Yandle

Review Note: Directors of 3 rivers are aware of the importance of openness. Regular briefings for all Councillors by S151 Officer.

Risk: SPV Loan Recoverability - 3 Rivers 3 Rivers are unable to service and repay the loan from MDDC, this will depend on Economic factors and their success in the marketplace commercially.

Service: Financial Services

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
On / ahead of schedule	Regular monitoring	The Board of 3 Rivers deliver a half yearly report to the Cabinet which provides an update on their	Jo Nacey	30/05/2019	**07/06/2019**	**No Score(0)**

Corporate Risk Management Report - Appendix 6

Mitigating Action records

Mitigation Status	Mitigating Action	Info	Responsible Person	Date Identified	Last Review Date	Current Effectiveness of Actions
		delivery against their business plan. We charge interest to them at a commercial rate in order to maintain an "arms-length" relationship and the interest provides some mitigation to the outstanding principal.				

Current Status: High (15)	Current Risk Severity: 5 - Very High	Current Risk Likelihood: 3 - Medium

Service Manager: Jo Nacey

Review Note:

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Risk Matrix Strategic

Report
Filtered by Prefix: Exclude Risk Prefix: OP, EV
For MDDC - Services
Current settings

Risk Likelihood					
5 - Very High	No Risks	No Risks	No Risks	No Risks	No Risks
4 - High	No Risks	2 Risks	No Risks	No Risks	2 Risks
3 - Medium	No Risks	1 Risk	8 Risks	10 Risks	3 Risks
2 - Low	No Risks	4 Risks	12 Risks	11 Risks	7 Risks
1 - Very Low	No Risks	No Risks	3 Risks	3 Risks	8 Risks
	1 - Very Low	2 - Low	3 - Medium	4 - High	5 - Very High
	Risk Severity				

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SCRUTINY **AGENDA ITEM**
8 July 2019

REVENUE AND CAPITAL OUTTURN 2018/19

Cabinet Member Cllr Alex White
Responsible Officer Deputy Chief Executive (S151): Andrew Jarrett

Reason for Report: To present the revenue and capital outturn figures for the financial year 2018/19.

RECOMMENDATION(S): That the Committee notes the content of the report and the recommendations to Cabinet (27 June 2019) below.

(RECOMMENDATION(S): That Cabinet) -

1 - Note the General Fund outturn achieved in 2018/19 which shows an overall underspend of £19k. This surplus is proposed to be transferred to the General Fund reserve to bring the balance above our minimum recommended level.

2 - Approve the net transfers to earmarked reserves of £2.406m detailed in the General Fund service budget variance reports shown in Appendix 1 and summarised in Appendix 3.

3 – Approve the transfer of £1.250m to a new earmarked reserve Waste Service Infrastructure from the Vehicle sinking fund reserve (para 3.8).

4 - Note the positive position achieved on the Housing Revenue Account which shows a saving of £613k and approve the “earmarking” of the extra £613k shown in paragraph 4.2, as well as the utilisation of reserves totalling £483k identified in Appendices 2 and 3.

5 - Approve the carry forward of £12.077m from the 2018/19 capital programme (see paragraph 6.3) as all of the schemes will be delivered in 2019/20 or later years. Also approve the transfer to Earmarked reserves of the un-spent £459k identified in Appendix 4.

Relationship to the Corporate Plan: The financial resources of the Council impact directly on its ability to deliver the corporate plan prioritising the use of available resources carried forward from 2018/19. All future spending will be closely linked to key council pledges from the updated corporate plan.

Financial Implications: Good financial management and administration underpin the entire document.

Legal Implications: None.

Risk Assessment: Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

Equality Impact Assessment: No equality issues identified for this report.

1 Executive Summary

1.1 This report contains information relating to the Council's performance for the 2018/19 financial year. The outturn figures included are provisional subject to external review; the findings of which are to be reported to Audit Committee in June this year.

1.2 Monitoring the budget is an important part of the Council's performance management framework.

1.3 The revenue outturn position for the financial year 2018/19 is as follows:

- The General Fund (GF) Revenue Outturn position for 2018/19 is a net underspend of £19k. The table below assumes this transfer.
- The HRA is a "Self-Financing" account for the Council's Housing Landlord function, which is budgeted to "break even" (net of approved transfers to/from HRA Reserves). The HRA Outturn for 2018/19 is a net underspend of £613k.

	31 March 2018 £k	**In year movement £k**	**31 March 2019 £k**
General Fund Reserve	2,690	(189)	**2,501**
Housing Revenue Account Reserve	2,000	0	**2,000**

1.4 The Capital outturn position for 2018/19 is shown in Section 6.

2 Introduction

2.1 Members of the Cabinet should note that the outturn report is fundamentally a set of management reports that show the year end position on all service areas. The Finance Team then have to turn these management reports into the statutory financial statements which are subject to a wide number of complex accounting rules that often significantly change the final picture of a service's financial position for the year. However, it is important to note that the bottom-line profit or loss for the year remains constant.

2.2 Members will be aware from previous experience that the position can change between "in-year" projections and the final outturn position, mainly due to demand-led service costs and income levels. The budget monitoring process involves a regular review of budgets. Budgetholders, with support and advice from their accountants, review the position and update their forecasts based on currently available information and knowledge of service requirements for the remainder of the year. As with any forecast there is always a risk that assumptions and estimates will differ from the eventual outcome.

2.3 During the budget setting process we continue to ensure that revenue budgets are set on a robust basis and take a prudent view of the likely levels of income and expenditure.

3 The General Fund Reserve

3.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2.690m at the end of 2017/18 following the end of year transfers. In 2018/19 there were a number of transfers and contributions to general reserves which, if the final transfer of £19k is approved, the General Fund Reserve will slightly exceed the recommended minimum level of £2.5m (25% of the Net Budget).

3.2 Detailed budget monitoring reports were provided to both senior managers and Members throughout 2018/19. This monitoring focused on significant budget variances (+/- £10k), included remedial action where necessary and estimated an overall outturn position. The final written monitoring report considered by the Cabinet gave a detailed position as at 31 December 2018 and predicted an end of year deficit of £65k for the General Fund. Therefore the final position improved by £84k.

3.3 The table below shows the overall budget, actual and variance, summarised for 2018/19.

	2018/19 Budget £	2018/19 Actual £	Variance £
Total Cost of Services	9,100,130	8,448,135	(651,995)
Other Income and Expenditure	905,820	2,333,275	1,427,455
TOTAL BUDGETED EXPENDITURE	**10,005,950**	**10,781,410**	**775,460**
TOTAL FUNDING	**(10,005,950)**	**(10,800,565)**	**(794,615)**
Net Income and Expenditure	0	(19,155)	**(19,155)**

3.4 A detailed explanation of all the key variances is shown in Appendix 1, service by service. Inevitably, within a service, there are often variances which compensate. Some areas may create savings which in turn can be partly or fully offset by overspends elsewhere. In this report we have tried to highlight the major movements to enable Members to appreciate the more significant trends within each service area.

NB – where any of the above variances were deemed to be recurring, the 2019/20 budget was adjusted accordingly.

3.5 The overall effect of the 2018/19 financial year would result in a General Fund Balance of £2.501m which is in line with the Council's own minimum requirement of £10.005m (Net Budgeted Expenditure) x 25% = **£2.501m** (agreed by Full Council).

3.6 In addition to the GF Balance, the Council holds a number of Earmarked Reserves (EMRs) which are used to help fund anticipated future expenditure commitments. The net movement of £2.405m into these reserves and the end of year balances held on them are shown in Appendix 4.

3.7 **Market Walk and Fore Street Shops, Tiverton**

Members will no doubt be keen to see the fourth year's results following the acquisition of the shops in March 2015. The return on investment has dropped compared to 2017/18 (1.5%) due to an increase in vacant units and rent reductions during 18/19. These are challenging times "on the high street" and we are mindful that we must balance the return on our investment with the perception and vision for the town, hence we may accept a lower return in exchange for occupancy of the units.

The various elements are shown in different areas of the Income and Expenditure account, but the overall position is as follows:

	£k
Net rental income after expenses (Shown within property Services committee)	(235)
Interest payable on Public Works Loan Board loan	99
Statutory Capital Financing (over 50 years)	83

Net income for the year	**(53)**
	====

This income equates to an approximate return of 1.27% (53k ÷ 4.173m), net of borrowing costs. (£4.173m = Principal)

3.8 **New Earmarked Reserve – Waste Service requirements**

The conclusion of the corporate vehicle tender has freed up £1.25m held in the vehicle sinking fund earmarked reserves, which is intended to be used to purchase land for a unified waste/grounds maintenance depot and other waste service related future costs. This is a rare opportunity to re-allocate funds which have already been accumulated to mitigate future costs.

4.0 Housing Revenue Account (HRA)

4.1 This is a ring-fenced reserve in respect of the Council's housing landlord function. It is increased or decreased by the surplus or deficit generated on the HRA in the year. For 2018/19 the outturn is a net surplus of £613k and Members are requested to approve a transfer to HRA reserves to bring this to zero.

4.2 This surplus is explained in paragraph 4.4 and the effect of it on the HRA Balance is shown below.

HRA Balance

	£m
HRA balance @ 31/03/18	**(2.000)**
Budget saving achieved in 2018/19	(0.613)
Additional transfer to 30yr modernisation programme	0.613
HRA balance @ 31/03/19	**(2.000)**

4.3 After the strong closing financial position delivered in 2018/19, it is recommended to transfer a sum of £613k into the Housing Maintenance Fund earmarked reserve. This is in addition to the £1.605m budgeted in-year contribution. The above position leaves an HRA balance of £2.0m as at 31 March 2019.

4.4 The main budget variances during 2018/19 that give rise to the figure of £613k were the £72k salary savings, which include savings relating to Standby payments to Depot staff; £124k of tenancy salary underspend due to posts remaining vacant during the year; and £160k saving where anticipated financing of capital spend was not utilised. For further details, please see the HRA Outturn Summary for 2018/19, which is attached as Appendix 2 to this report.

4.5 In addition to the above, the HRA hold a number of earmarked reserves. The movements on these during 2018/19 and their closing balances are shown on Appendix 3. This money is effectively "ring fenced" and will be held to meet expenditure on projects during 2019/20 and beyond.

5.0 The Collection Fund

5.1 Mid Devon is a collection authority for council tax and national non-domestic rates, and as such, is required to produce a collection fund account for the Mid Devon area. The Council collects council tax on behalf of Devon County Council, Devon Fire and Rescue Service, Devon & Cornwall Police and the Town/Parish Councils.

5.2 The council tax collection rate for 2018/19 was 97.8% (98.0% in 2017/18). This demonstrates how effective our Revenues section has been in collecting the annual charge in extremely challenging economic times. The Non Domestic Rates collection rate improved to 99.3% for 2018/19 (99.2% in 2017/18).

6.0 Capital Outturn

6.1 A capital outturn summary is attached as Appendix 4 to this report. The revised capital budget for 2018/19 amounted to £21.372m. At the year-end we had spent £9.617m leaving the capital programme underspent in total by £11.755m.

6.2 Capital receipts of £1.343m (this includes general useable capital receipts and ring-fenced replacement homes capital receipts) were applied to finance the programme with the balance of the expenditure met by a combination of borrowing, external grants and contributions from reserves.

6.3 As shown in Appendix 4 there are capital projects totalling £12.077m which have not been completed as at the 31 March 2019. This expenditure, therefore, needs to be rolled forward to be included in the 2019/20 capital programme. These schemes are still fully funded by either unspent capital grants or by provisions held within capital earmarked reserves. In addition there is £309k mainly relating to Affordable Housing and Private Sector Housing Grants that will remain in a reserve for future prioritisation.

6.4 The Capital Receipts Reserve (note this includes general useable capital receipts and ring-fenced replacement homes capital receipts) is used to part fund the capital programme - the movement on this account for the year is given below:

	£m
Balance at 1 April 2018	**(3.501)**
• Sale of Council Houses - 14	(1.387)
• General Fund Sales	(294)
• Pooling of Housing Capital Receipts to Government.	218
• Capital Receipts applied in year	1.343
Balance at 31 March 2019	**(3.621)**

Note – the remaining balance of £3.621m is committed in order to fund any slippage, specific projects in ICT and Private Sector Housing and to balance the Capital Medium Term Financial Plan.

6.5 The Capital Earmarked Reserve has been set aside from Revenue to fund capital projects; the balance on this reserve now stands at £415k made up by the following transactions:

	£k
Balance at 1 April 2018	**(482)**
Funding required to deliver the 2018/19 Programme	67
Balance at 31 March 2019	**(415)**

Note – the remaining balance of £415k is committed in order to fund any slippage and to balance the Capital Medium Term Financial Plan.

6.6 The Council also holds New Homes Bonus which can be used for either Revenue or to support future Capital Programmes, the balance held at 31 March 2019 is £2.754m; again much of this remaining balance is committed to fund any slippage and to balance the Capital Medium Term Financial Plan.

7.0 Treasury Management

7.1 A review of the 2018/19 investment performance, including the details of interest payable, are included within the separate 2018/19 Treasury Outturn Report.

8.0 Conclusion

8.1 Members are asked to note the revenue and capital outturn figures for the financial year 2018/19 and agree the proposed earmarking of surplus funds generated by in year savings from both the GF and the HRA. Also, the transfer between the sinking funds to a new earmarked reserve. In addition, Members need to approve the incomplete projects on the 2018/19 capital programme be rolled forward into the 2019/20 capital programme.

Contact for more information:	Andrew Jarrett 01884 23(4242) ajarrett@middevon.gov.uk
Background Papers:	
Circulation of the Report:	Cllr White Leadership Team

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Appendix 1

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

	Budget 2018/19 £	Actual 2018/19 £	Variance £
Community Development	141,290	141,616	326
Corporate Management	1,650,320	1,671,855	21,535
Car Parks	(561,200)	(510,082)	51,118
Customer Services	778,387	729,124	(49,263)
Environmental Services	674,260	769,604	95,344
Finance & Performance	615,420	637,828	22,408
Grounds Maintenance	576,870	567,867	(9,003)
General Fund Housing	195,400	(14,853)	(210,253)
Human Resources	439,630	437,501	(2,129)
I.T.Services	867,253	917,239	49,986
Legal & Democratic Services	883,280	864,487	(18,793)
Planning & Regeneration	1,127,100	421,018	(706,082)
Property Services	329,410	543,061	213,651
Revenues & Benefits	362,900	153,855	(209,045)
Recreation and Sport	345,820	448,707	102,887
Waste Services	1,725,580	1,768,402	42,822
ALL GENERAL FUND SERVICES	**10,151,720**	**9,547,230**	**(604,490)**
Net recharge to HRA	(1,447,160)	(1,385,468)	61,692
Statutory Adjustments (Capital Charges)	395,570	286,373	(109,197)
NET COST OF SERVICES	**9,100,130**	**8,448,135**	**(651,995)**
Finance Lease Interest Payable	41,370	39,503	(1,867)
Interest Charged Between GF & HRA	(49,000)	(47,373)	1,627
Interest Receivable / Payable on Other Activities	147,000	105,321	(41,679)
Interest Receivable on Investments	(305,540)	(424,356)	(118,816)
CTS Funding parishes	16,920	16,854	(66)
Transfers into Earmarked Reserves	2,188,020	4,743,704	2,555,684
Transfers from Earmarked Reserves	(911,100)	(2,116,224)	(1,205,124)
Contribution from New Homes Bonus Reserve	(221,850)	(221,850)	0
Revenue contribution to fund 2018/19 Capital Programme	0	237,696	237,696
TOTAL EXPENDITURE	**10,005,950**	**10,781,410**	**775,460**
FUNDED BY:-			
Formula Grant (RSG & RSDG & NNDR)	(3,233,770)	(3,677,621)	(443,851)
Business Rates Benefit from Devon Pool	0	(350,764)	(350,764)
New Homes Bonus Grant	(1,121,250)	(1,121,246)	4
Collection Fund Surplus	(50,520)	(50,524)	(4)
Council Tax - (Band D at £197.91)	(5,600,410)	(5,600,410)	0
`			
TOTAL FUNDING	**(10,005,950)**	**(10,800,565)**	**(794,615)**
NET INCOME AND EXPENDITURE	**0**	**(19,155)**	**(19,155)**

Notes

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Community Development

Code	Community and Development	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	70,280	69,520	(760)	-1.1%	
2000	Premises	47,580	47,741	161	0.3%	
3000	Transport	0	0	0	0.0%	
4000	Supplies and Services	106,830	175,923	69,093	64.7%	
	Total Direct Expenditure	**224,690**	**293,183**	**68,493**	**30.5%**	
7000	External Income	(83,400)	(151,568)	(68,168)	-81.7%	
	Net Direct Expenditure	**141,290**	**141,616**	**326**	**0.2%**	**(a)**
5000	Support Services	63,580	63,580	0	0.0%	
6500	Depreciation	44,130	44,130	0	0.0%	
	Total Indirect Expenditure	**107,710**	**107,710**	**0**	**0.0%**	
	Total Community & Development Expenditure	**249,000**	**249,326**	**326**	**0.1%**	
	Community & Development - Service units					
CD200	Community Development	126,450	128,891	2,441	1.9%	
CD300	Markets	122,550	120,218	(2,332)	-1.9%	
CD400	Crediton Market Square	0	217	217	0.0%	
	Total Community & Development Expenditure	**249,000**	**249,326**	**326**	**0.1%**	
				£	**£**	
	Total Expenditure Variation				**326**	**(a)**
	Major Cost Changes					
CD200	Communities Together Fund, grant awards (see note in income levels)			70,620		
					70,620	
	Major Cost Savings					
					0	
	Major Changes in Income Levels					
CD200	DCC contribution to Communities Together Fund (see EMR below)			(62,050)		
CD300	Market income			(5,000)		
					(67,050)	
	Minor Variations				**0**	
	Total Expenditure Variation				**3,570**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
CD200	Communities Together Fund grant awards			(8,570)		
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				(8,570)	
	Total Expenditure variation after Earmarked Reserves				**(5,000)**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Corporate Management

Code	Corporate	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	1,506,570	1,472,630	(33,940)	-2.3%	
2000	Premises	0	0	0	0.0%	
3000	Transport	3,010	2,711	(299)	-9.9%	
4000	Supplies and Services	147,800	191,229	43,429	29.4%	
	Total Direct Expenditure	**1,657,380**	**1,666,570**	**9,190**	**0.6%**	
7000	External Income	(7,060)	5,285	12,345	174.9%	
	Net Direct Expenditure	**1,650,320**	**1,671,855**	**21,535**	**1.3%**	**(a)**
5000	Support Services	(166,070)	(164,691)	1,380	-0.8%	
6500	Depreciation	0	0	0	0.0%	
	Total Indirect Expenditure	**(166,070)**	**(164,691)**	**1,380**	**-0.8%**	
	Total Corporate Expenditure	**1,484,250**	**1,507,165**	**22,915**	**1.5%**	
	Corporate Management Service Units					
CM100	Leadership Team	539,790	547,352	7,562	1.4%	
CM199	Leadership Team Recharge	(542,390)	(542,390)	0	0.0%	
CM210	Performance, Governance & Data	96,600	84,190	(12,410)	-12.8%	
CM300	Corporate Fees/charges	489,260	520,520	31,260	6.4%	
CM340	Unison	9,700	9,753	53	0.5%	
CM310	Corporate Performance	1,230	2,610	1,380	112.2%	
CM600	Pension Backfunding	890,060	885,129	(4,931)	-0.6%	
	Total Corporate Expenditure	**1,484,250**	**1,507,165**	**22,915**	**1.5%**	
				£	**£**	
	Total Expenditure Variation				**22,915**	**(a)**
	Major Cost Changes					
CM100	Various Strategic expenses			7,500		
CM300	Bank, audit and valuation fees over budget			37,890		
					45,390	
	Major Cost Savings					
CM210	Governance-salary spend under budget			(4,400)		
CM300	Apprenticeship levy costs below forecast			(20,800)		
CM600	Slightly lower contribution on pension costs			(6,000)		
					(31,200)	
	Major Changes in Income Levels					
CM300	Changes in sales ledger bad debt provision			21,300		
CM210	DCLG Grant received in year			(8,103)		
					13,197	
	Minor Variances				**(4,472)**	
	Total Expenditure Variation				**22,915**	
	EARMARKED RESERVES					
	Utilised 2018/19					
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Earmarked Reserves				**22,915**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Car Parks

Code	Car Parks	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	3,500	8,015	4,515	129.0%	
2000	Premises	174,050	188,450	14,400	8.3%	
3000	Transport	0	0	0	0.0%	
4000	Supplies and Services	69,520	53,515	(16,005)	-23.0%	
	Total Direct Expenditure	**247,070**	**249,980**	**2,910**	**1.2%**	
7000	External Income	(808,270)	(760,062)	48,208	6.0%	
	Net Direct Expenditure	**(561,200)**	**(510,082)**	**51,118**	**9.1%**	**(a)**
5000	Support Services	191,740	191,780	40	0.0%	
6500	Depreciation	190,920	190,930	10	0.0%	
	Total Indirect Expenditure	**382,660**	**382,710**	**50**	**0.0%**	
	Total Car Park Expenditure	**(178,540)**	**(127,372)**	**51,168**	**28.7%**	
	Car Park - Service units					
CP510	Market Car Park	(148,370)	(155,670)	(7,300)	4.9%	
CP520	Multi-Storey Car Park (MSCP)	153,640	195,486	41,846	27.2%	
CP530	Amenity Car Parks	26,950	37,339	10,389	38.5%	
CP540	Paying Car Parks	(210,760)	(204,527)	6,233	-3.0%	
	Total Car Park Expenditure	**(178,540)**	**(127,372)**	**51,168**	**28.7%**	
				£	**£**	
	Total Expenditure Variation				**51,168**	**(a)**
	Major Cost Changes					
CP520	Overspend on Security for MSCP			4,500		
CP540	Overspend on MSCP Utilities			14,000		
					18,500	
	Major Cost Savings					
Various	Savings across the Supplies and Services budget are for cancellation of Parking Machine Maint contract, Advertising & Equipment Maint			(16,000)		
					(16,000)	
	Major Changes in Income Levels					
CP520 & CP540	Pay & Display income below budget			44,000		
CP540	Permit income down against budget			4,500		
					48,500	
	Minor Variations				**0**	
Total Expenditure Variation					**51,000**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Earmarked Reserves				**51,000**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Customer Services

Code	Customer Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	701,747	637,421	(64,325)	-9.2%	
2000	Premises	0	0	0	0.0%	
3000	Transport	3,300	1,342	(1,958)	-59.3%	
4000	Supplies and Services	73,340	90,596	17,256	23.5%	
	Total Direct Expenditure	**778,387**	**729,359**	**(49,028)**	**-6.3%**	
7000	External Income	0	(235)	(235)	0.0%	
	Net Direct Expenditure	**778,387**	**729,124**	**(49,263)**	**-6.3%**	**(a)**
5000	Support Services	(796,770)	(796,770)	0	0.0%	
6500	Depreciation	2,220	2,220	0	0.0%	
	Total Indirect Expenditure	**(794,550)**	**(794,550)**	**0**	**0.0%**	
	Total Customer Services Expenditure	**(16,163)**	**(65,426)**	**(49,263)**	**-304.8%**	
	Customer Services - Service units					
CS200	Communications	167,250	180,962	13,712	8.2%	
CS299	Communications Rech	(167,270)	(167,270)	0	0.0%	
CS500	Messenger Services	62,210	54,789	(7,421)	-11.9%	
CS599	Messenger Services Rech	(62,170)	(62,170)	0	0.0%	
CS900	Central Photocopying	17,100	16,452	(648)	-3.8%	
CS901	Central Photocopying Rech	(17,110)	(17,110)	0	0.0%	
CS902	Central Postage	21,700	26,141	4,441	20.5%	
CS903	Central Postage Rech	(21,650)	(21,650)	0	0.0%	
CS910	Customer Services Admin	165,980	150,642	(15,338)	-9.2%	
CS915	Customer Services Admin Rech	(165,950)	(165,950)	0	0.0%	
CS930	Customer First Management	189,487	170,063	(19,423)	-10.3%	
CS931	Customer First Management Rech	(205,850)	(205,850)	0	0.0%	
CS932	Customer First	603,060	578,441	(24,619)	-4.1%	
CS933	Customer First Rech	(603,040)	(603,040)	0	0.0%	
CS938	Digital Strategy Staffing	90	124	34	38.3%	
	Total Customer Services Expenditure	**(16,163)**	**(65,426)**	**(49,263)**	**-304.8%**	
				£	**£**	
	Total Expenditure Variation				**(49,263)**	**(a)**
	Major Cost Changes					
CS200	Apprentice now a permanent position			8,000		
CS902	Business reply postage - expenditure higher than budget.			4,500		
CS932	Computer hardware - Screens			9,500		
					22,000	
	Major Cost Savings					
CS500	Overtime budget not required			(5,000)		
CS910,	CS930 & CS932. Staff vacancies			(65,000)		
					(70,000)	
	Major Changes in Income Levels					
Total Expenditure Variation					**(48,000)**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Earmarked Reserves				**(48,000)**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Environmental Services

Code	Environmental Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	774,210	863,142	88,932	11.5%	
2000	Premises	137,370	133,091	(4,279)	-3.1%	
3000	Transport	35,220	35,499	279	0.8%	
4000	Supplies and Services	123,990	353,107	229,117	184.8%	
	Total Direct Expenditure	**1,070,790**	**1,384,840**	**314,050**	**29.3%**	
7000	External Income	(396,530)	(615,236)	(218,706)	-55.2%	
	Net Direct Expenditure	**674,260**	**769,604**	**95,344**	**14.1%**	**(a)**
5000	Support Services	557,110	616,030	58,920	10.6%	
6500	Depreciation	91,330	91,330	0	0.0%	
	Total Indirect Expenditure	**648,440**	**707,360**	**58,920**	**9.1%**	
	Total Environmental Services Expenditure	**1,322,700**	**1,476,964**	**154,264**	**11.7%**	
	Environmental Services - Service units					
ES100	Cemeteries	100,680	135,881	35,201	35.0%	
ES110	Bereavement Services	35,330	30,750	(4,580)	-13.0%	
ES112	Bereavement Services Rech	(35,330)	(35,330)	0	0.0%	
ES200	CCTV Initiatives	22,520	19,401	(3,119)	-13.9%	
ES250	Community Safety	75,920	75,409	(511)	-0.7%	
ES251	Community Safety recharge	0	0	0	0.0%	
ES252	Building Safer Community Fund	0	0	0	0.0%	
ES256	Community Safety Partnership	0	(2,821)	(2,821)	0.0%	
ES260	Food Protection	125,570	108,336	(17,234)	-13.7%	
ES270	Water Quality Monitoring	51,960	74,345	22,385	43.1%	
ES349	Private Sector Housing team Rech	0	0	0	0.0%	
ES354	Private Sector Housing	45,840	(13,578)	(59,418)	-129.6%	
ES360	Dog Warden	42,100	43,760	1,660	3.9%	
ES361	Public Health	0	(42)	(42)	0.0%	
ES450	Parks & Open Spaces	372,590	396,592	24,002	6.4%	
ES455	Amory Park	45,700	34,970	(10,730)	-23.5%	
ES460	Play Areas	199,270	250,509	51,239	25.7%	
ES500	Emergency Planning	27,470	27,600	130	0.5%	
ES550	Licensing	68,910	79,645	10,735	15.6%	
ES580	Pool Car Running Costs	150	150	0	0.0%	
ES600	Pest Control	18,090	19,644	1,554	8.6%	
ES650	Contaminated Land	0	(121)	(121)	0.0%	
ES660	Control of Pollution	98,270	120,747	22,477	22.9%	
ES670	Local Air Pollution	10,550	11,575	1,025	9.7%	
ES720	ES Management	0	(171)	(171)	0.0%	
ES730	Environmental Enforcement	209,090	209,578	488	0.2%	
ES731	Environmental Enforcement Rech	(235,010)	(235,010)	0	0.0%	
ES733	Environmental Health	663,890	742,698	78,808	11.9%	
ES734	Environmental Health Rech	(626,880)	(626,880)	0	0.0%	
ES740	Licensing Unit	140,300	143,254	2,954	2.1%	
ES741	Licensing Unit Rech	(140,300)	(140,300)	0	0.0%	
ES760	Health & Safety Officer	0	0	0	0.0%	
PS480	MDDC Footpaths & Railway Walks	6,020	6,371	351	5.8%	
	Total Environmental Services Expenditure	**1,322,700**	**1,476,964**	**154,264**	**11.7%**	
				£	**£**	
	Total Expenditure Variation				**154,264**	**(a)**

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Environmental Services

	Major Cost Changes			
ES100	Maintenance overspend due to Wall repairs (see below EMR)	3,663		
ES100	Equipment overspend due to purchase of Grave shoring equip (see below EMR)	4,247		
ES100	Increased recharge from Grounds Maintenance	17,930		
ES354	Overspend on Landlord event (see below EMR)	10,000		
ES450	Overspend on Tree works (see below EMR)	11,600		
ES450	Underspend on planned maintenance budgets due to timings of the works (part off-set by below EMR)	(16,915)		
ES450	Increased recharge from Grounds Maintenance	31,500		
ES455	Underspend on specific maintenance project (see below request for EMR)	(14,650)		
ES460	Increased recharge from Grounds Maintenance	9,000		
ES460	Maintenance overspend on aging play equipment (see below EMR)	21,000		
ES733	Salary overspend due to additional posts & redundancy costs (£8910 utilised EMR)	75,000	**152,375**	
	Major Cost Savings			
			0	
	Major Changes in Income Levels			
ES550	Licensing income down against budget, particularly taxi and premises licenses	9,000		
ES100	Income budget not achieved for Cemetery Lodge as Letting Agents went into Administration	9,200		
ES260	Income received for Proceeds of Crime for Food prosecution cases (see below EMR)	(14,550)		
ES270	Water sampling income down due to staff sickness	17,000		
ES354	Income from HMO Licence & CO Regulation fee not achieved due to changes in legislation	25,000		
ES354	HMO Licence income (see below EMR)	(8,024)		
ES354	HMO Civil penalty income received (see below EMR)	(24,165)		
ES354	Rogue Landlord Grant received (see below EMR)	(58,794)		
ES450	Parks Improvement Grant received (see below EMR)	(12,655)		
			(57,988)	
	Minor Variations		**3,444**	
	SERVICE MOVEMENT BEFORE STATUTORY ADJUSTMENTS		**97,831**	
ES450	Net S106 receipts & grants (also see EMR below)		8,169	
ES460	Net S106 receipts & grants (also see EMR below)		22,146	
ES660	Net S106 receipts & grants (also see EMR below)		24,229	
Total Expenditure Variation			**152,375**	**(a)**
	EARMARKED RESERVES			
	Utilised 2018/19			
	S106 - Air Quality	(30,315)		
	S106 - Public Open Space	(120,476)		
	ES100 Cem Maint Sinking Fund	(3,663)		
	ES100 Grave Shoring EMR	(4,247)		
	ES354 Landlord Event Costs	(9,000)		
	ES450 Tree works	(11,624)		
	ES460 Play Area maintenance	(21,000)		
	ES733 Empty Homes staffing EMR	(8,910)		
	Proposed contribution c/fwd. to 2019/20			
	S106 - Air Quality	108,765		
	ES260 Proceed of Crime money for Food prosecution cases	14,550		
	ES354 HMO Licence Income	8,024		
	ES354 HMO Civil Penalty Income	22,500		
	ES354 Rogue Landlord Income	51,925		
	ES450 Parks Maint EMR	7,520		
	ES450 Parks Improvement Grant	12,655		
	ES455 Amory Park specific maint project	14,650		
	Net movement in earmarked reserves before statutory adjustments		31,354	
	Total Expenditure variation after Earmarked Reserves		**183,729**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Finance and Performance

Code	Finance and Performance	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	490,190	504,646	14,456	2.9%	
2000	Premises	0	0	0	0.0%	
3000	Transport	1,530	1,487	(43)	-2.8%	
4000	Supplies and Services	131,400	137,060	5,660	4.3%	
	Total Direct Expenditure	**623,120**	**643,193**	**20,073**	**3.2%**	
7000	External Income	(7,700)	(5,364)	2,336	30.3%	
	Net Direct Expenditure	**615,420**	**637,828**	**22,408**	**3.6%**	**(a)**
5000	Support Services	(610,700)	(610,700)	0	0.0%	
6500	Depreciation	0	0	0	0.0%	
	Total Indirect Expenditure	**(610,700)**	**(610,700)**	**0**	**0.0%**	
	Total Finance and Performance Expenditure	**4,720**	**27,128**	**22,408**	**474.8%**	
	Finance and Performance - Service units					
FP100	Accountancy Services	461,440	480,548	19,108	4.1%	
FP199	Accountancy Services Rech	(458,390)	(458,390)	0	0.0%	
FP200	Internal Audit	104,170	102,317	(1,853)	-1.8%	
FP299	Internal Audit Rech	(104,210)	(104,210)	0	0.0%	
FP300	Procurement	99,500	106,542	7,042	7.1%	
FP399	Procurement Rech	(97,830)	(97,830)	0	0.0%	
FP400	Purchase Ledger	65,370	66,183	813	1.2%	
FP499	Purchase Ledger Rech	(65,360)	(65,360)	0	0.0%	
FP500	Sales Ledger	100,840	98,138	(2,702)	-2.7%	
FP599	Sales Ledger Rech	(100,810)	(100,810)	0	0.0%	
	Total Finance and Performance	**4,720**	**27,128**	**22,408**	**474.8%**	
				£	**£**	
	Total Expenditure Variation				**22,408**	**(a)**
	Major Cost Changes					
FP100	Additional costs for recruitment finders fees and work pressures for remaining staff have resulted in salary overspend			10,000		
FP100	One-off costs for new equipment (screens & laptops)			3,700		
FP300	Agency overspend whilst recruitment process took place for Procurement Manager			5,500		
					19,200	
	Major Cost Savings					
					0	
	Major Changes in Income Levels					
FP300	No longer offering partnership working in Procurement with Torridge DC due to staff changes. Adjusted for 19/20 budget.			3,000		
					3,000	
	Minor Variations				**0**	
Total Expenditure Variation					**22,200**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Earmarked Reserves				**22,200**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Grounds Maintenance

Code	Grounds Maintenance	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	509,940	532,365	22,425	4.4%	
2000	Premises	0	3,498	3,498	0.0%	
3000	Transport	77,850	123,897	46,047	59.1%	
4000	Supplies and Services	38,260	27,131	(11,129)	-29.1%	
	Total Direct Expenditure	**626,050**	**686,891**	**60,841**	**9.7%**	
7000	External Income	(49,180)	(119,024)	(69,844)	-142.0%	
	Net Direct Expenditure	**576,870**	**567,867**	**(9,003)**	**-1.6%**	**(a)**
5000	Support Services	(527,700)	(527,700)	0	0.0%	
6500	Depreciation	4,070	4,070	0	0.0%	
	Total Indirect Expenditure	**(523,630)**	**(523,630)**	**0**	**0.0%**	
	Total Grounds Maintenance Expenditure	**53,240**	**44,237**	**(9,003)**	**-16.9%**	
	Grounds Maintenance - Service units					
GM960	Grounds Maintenance	695,580	686,577	(9,003)	-1.3%	
GM961	Grounds Maintenance Rech	(642,340)	(642,340)	0	0.0%	
	Total Grounds Maintenance Expenditure	**53,240**	**44,237**	**(9,003)**	**-16.9%**	
				£	**£**	
	Total Expenditure Variation				**(9,003)**	**(a)**
	Major Cost Changes					
GM960	Purchase of 2 Kubota Mowers (see below EMR)			31,800		
GM960	Salary/Agency overspend due to staff turnover (off-set by credit below)			22,000		
GM960	Overspend on vehicle running costs due to aging fleet			14,000		
GM960	Cost savings have been made across the supplies and services budget			(11,000)		
					56,800	
	Major Cost Savings					
					0	
	Major Changes in Income Levels					
GM960	Correction made at beginning of the year to GM Recharges. Services were charged more for GM for the additional work undertaken which offsets the increase in Agency charge.			(60,000)		
GM960	Increased income from Devon CC toward grass cutting			(6,300)		
					(66,300)	
	Minor Variations				**0**	
Total Expenditure Variation					**(9,500)**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
GM960	GM Vehicle sinking fund			(31,800)		
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				(31,800)	
	Total Expenditure variation after Earmarked Reserves				**(41,300)**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

General Fund Housing

Code	General Fund Housing	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	240,980	238,374	(2,606)	-1.1%	
2000	Premises	5,470	3,167	(2,303)	-42.1%	
3000	Transport	15,170	13,572	(1,598)	-10.5%	
4000	Supplies and Services	312,380	325,223	12,843	4.1%	
	Total Direct Expenditure	**574,000**	**580,336**	**6,336**	**1.1%**	
7000	External Income	(378,600)	(595,189)	(216,589)	-57.2%	
	Net Direct Expenditure	**195,400**	**(14,853)**	**(210,253)**	**-107.6%**	**(a)**
5000	Support Services	18,980	18,980	0	0.0%	
6500	Depreciation	620	620	0	0.0%	
	Total Indirect Expenditure	**19,600**	**19,600**	**0**	**0.0%**	
	Total General Fund Housing Services Expenditure	**215,000**	**4,747**	**(210,253)**	**-97.8%**	
	General Fund Housing - Service units					
HG320	Housing & Homelessness Advice	308,250	146,406	(161,844)	-52.5%	
HG340	Community Land Trusts	0	13,625	13,625	0.0%	
HG373	Homelessness & Enabling Team	273,610	256,384	(17,226)	-6.3%	
HG379	Homeless & Enabling Team Rech	(273,610)	(273,610)	0	0.0%	
	Total General Fund Housing Services Expenditure	**215,000**	**4,747**	**(210,253)**	**-97.8%**	
				£	**£**	
	Total Expenditure Variation				**(210,253)**	**(a)**
	Major Cost Changes					
HG320	New instances of Deposit and Rent Scheme (DARS) higher than budgeted			12,800		
HG320	Change in Bad Debt Provision			18,800		
HG340	Expenditure on Community Land Trust (see below)			13,625		
					45,225	
	Major Cost Savings					
HG320	(Net) Temporary accomodation costs less than forecast			(43,000)		
HG373	(Net) saving on staffing due to vacant post and under utilised external funding			(17,200)		
HG350	Community Alarms underspend on new units			(19,100)		
HG350	Community Alarms underspend on salaries			(7,700)		
HG350	Community Alarms slight underspend on overhead costs			(8,800)		
					(95,800)	
	Major Changes in Income Levels					
HG320	DARS - levels/number greater than budgeted			(20,100)		
HG320	Various Homelessness grant funding streams (see below)			(133,123)		
					(153,223)	
	Minor Variations				**(6,455)**	
Total Expenditure Variation					**(210,253)**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
	Community Land Trust expenditure			(13,625)		
	Proposed contribution c/fwd to 2019/20					
	Flexible Homelessness Support Grant			93,831		
	Homelessness Prevention Grant			13,000		
	H-CLIC			3,791		
	Homelessness New Burdens			22,501		
	Net movement in earmarked reserves				119,498	
	Total Expenditure variation after Earmarked Reserves				**(90,755)**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Human Resources

Code	Human Resources	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	389,060	368,261	(20,799)	-5.3%	
2000	Premises	0	0	0	0.0%	
3000	Transport	2,850	3,170	320	11.2%	
4000	Supplies and Services	47,720	66,595	18,875	39.6%	
	Total Direct Expenditure	**439,630**	**438,026**	**(1,604)**	**-0.4%**	
7000	External Income	0	(525)	(525)	0.0%	
	Net Direct Expenditure	**439,630**	**437,501**	**(2,129)**	**-0.5%**	**(a)**
5000	Support Services	(396,950)	(396,950)	0	0.0%	
6500	Depreciation	0	0	0	0.0%	
	Total Indirect Expenditure	**(396,950)**	**(396,950)**	**0**	**0.0%**	
	Total Human Resources Expenditure	**42,680**	**40,551**	**(2,129)**	**-5.0%**	
	HR - Service units					
HR100	Human Resources	290,030	334,774	44,744	15.4%	
HR199	Human Resources Rech	(286,760)	(286,760)	0	0.0%	
HR200	Staff Development Training	38,080	32,332	(5,748)	-15.1%	
HR210	CPD Training	0	0	0	0.0%	
HR220	Post Entry Training	0	0	0	0.0%	
HR230	Health & Safety Training	0	0	0	0.0%	
HR300	Payroll	82,770	80,094	(2,676)	-3.2%	
HR399	Payroll Rech	(82,220)	(82,220)	0	0.0%	
HR400	Learning & Development	74,480	59,328	(15,152)	-20.3%	
HR499	Learning & Development Rech	(73,990)	(73,990)	0	0.0%	
HR600	Health & Safety Officer	71,190	47,893	(23,297)	-32.7%	
HR699	Health & Safety Officer Rech	(70,900)	(70,900)	0	0.0%	
	Total Human Resources Expenditure	**42,680**	**40,551**	**(2,129)**	**-5.0%**	
				£	**£**	
	Total Expenditure Variation				**(2,129)**	**(a)**
	Major Cost Changes					
HR100	Salary overspend due to Agency cover for long-term sickness and changes to Posts within HR			24,000		
HR100	Purchase of new JE software was unbudgeted			14,000		
					38,000	
	Major Cost Savings					
HR400	Salary savings due to changes in Learning and Development (L&D) posts			(15,000)		
HR600	Salary saving due to flexible retirement			(23,500)		
					(38,500)	
	Major Changes in Income Levels					
					0	
	Minor Variations				**(1,629)**	
Total Expenditure Variation					**(2,129)**	(a)
	EARMARKED RESERVES					
	Utilised 2018/19					
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				0	
	Total Expenditure variation after Earmarked Reserves				**(2,129)**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

ICT Services

Code	ICT Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	515,343	535,215	19,872	3.9%	
2000	Premises	0	0	0	0.0%	
3000	Transport	1,250	670	(580)	-46.4%	
4000	Supplies and Services	350,660	382,861	32,201	9.2%	
	Total Direct Expenditure	**867,253**	**918,746**	**51,493**	**5.9%**	
7000	External Income	0	(1,507)	(1,507)	0.0%	
	Net Direct Expenditure	**867,253**	**917,239**	**49,986**	**5.8%**	**(a)**
5000	Support Services	(919,120)	(919,120)	0	0.0%	
6500	Depreciation	33,980	33,980	0	0.0%	
	Total Indirect Expenditure	**(885,140)**	**(885,140)**	**0**	**0.0%**	
	Total ICT Services Expenditure	**(17,887)**	**32,099**	**49,986**	**279.5%**	
	ICT - Service units					
IT100	Gazetteer Management	85,690	81,972	(3,718)	-4.3%	
IT199	Gazetteer Management Rech	(85,710)	(85,710)	0	0.0%	
IT200	Information Management & T Gov	4,810	4,810	0	0.0%	
IT300	Central Telephones	53,480	65,987	12,507	23.4%	
IT399	Central Telephones Rech	(53,500)	(53,500)	0	0.0%	
IT400	ICT Network & Hardware	232,470	242,894	10,424	4.5%	
IT499	ICT Network & Hardware Rech	(232,400)	(232,400)	0	0.0%	
IT500	ICT Software Support & Maint.	669,820	673,848	4,028	0.6%	
IT599	ICT Software Support & Maint. Rech	(669,900)	(669,900)	0	0.0%	
IT600	ICT Staff Unit	401,824	417,054	15,229	3.8%	
IT699	ICT Staff Unit Rech	(600,750)	(600,750)	0	0.0%	
IT700	PSN COMPLIANCE	0	0	0	0.0%	
IT800	Phoenix House Printing	21,540	18,279	(3,261)	-15.1%	
IT899	Phoenix House Printing Rech	(21,540)	(21,540)	0	0.0%	
IT900	Digital Services	176,279	191,055	14,776	8.4%	
IT999	Digital Services Recharge	0	0	0	0.0%	
	Total ICT Services Expenditure	**(17,887)**	**32,099**	**49,986**	**279.5%**	
				£	**£**	
	Total Expenditure Variation				**49,986**	**(a)**
	Major Cost Changes					
IT300	Lease & maintenance costs due to the delay in replacing the new contact centre			12,500		
IT400	Costs for new data lines. Infrastructure for connectivity between all the Councils sites			26,000		
IT600	Salaries - JE's following restructure			9,000		
IT600	Business Enterprise staff training (see EMR below)			6,200		
IT900	Computer Software & Hardware - budget underspend on the capital programme			11,000		
					64,700	
	Major Cost Savings					
IT400	Underspend on hardware replacement budget			(16,000)		
					(16,000)	
	Major Changes in Income Levels					
Total Expenditure Variation					**48,700**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
IT600	Business Enterprise staff training (see EMR below)			(6,200)		
	Proposed contribution c/fwd to 2019/20					
	Net movement in earmarked reserves				(6,200)	
Total Expenditure variation after Earmarked Reserves					**42,500**	

Legal and Democratic Services

Code	Legal and Democratic Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	507,600	505,881	(1,720)	-0.3%	
2000	Premises	0	150	150	0.0%	
3000	Transport	17,700	14,395	(3,305)	-18.7%	
4000	Supplies and Services	439,880	426,160	(13,720)	-3.1%	
	Total Direct Expenditure	**965,180**	**946,586**	**(18,594)**	**-1.9%**	
7000	External Income	(81,900)	(82,098)	(198)	-0.2%	
	Net Direct Expenditure	**883,280**	**864,487**	**(18,793)**	**-1.9%**	**(a)**
5000	Support Services	54,670	54,733	63	0.1%	
	Total Indirect Expenditure	**54,670**	**54,733**	**63**	**(0)**	
	Total Legal and Democratic Services	**937,950**	**919,220**	**(18,730)**	**-1.9%**	
	Legal & Democratic Services - Service units					
LD100	Electoral Registration	226,690	210,163	(16,527)	-7.3%	
LD199	Electoral Registration Rech	(670)	(670)	0	0.0%	
LD200	Election costs	0	7,284	7,284	N/A	
LD300	Democratic Rep & Management	705,540	703,763	(1,777)	-0.3%	
LD400	Committee Services	159,120	154,103	(5,017)	-3.2%	
LD499	Committee Services Rech	(158,350)	(158,350)	0	0.0%	
LD600	Legal Services	335,710	333,017	(2,693)	-0.8%	
LD699	Legal Services Rech	(330,090)	(330,090)	0	0.0%	
	Total Legal and Democratic Services	**937,950**	**919,220**	**(18,730)**		
				£	**£**	
	Total Expenditure Variation				**(18,730)**	**(a)**
	Major Cost Changes					
LD200	Spend on by-elections and other minor spends			7,300		
LD300	Expenditure on Member Ipads (see below)			11,725		
LD600	Legal Services: agency, consultancy and other unanticipated salary costs			11,000	**30,025**	
	Major Cost Savings					
LD100	Salary savings against budget			(9,700)		
LD100	Software spend slightly below forecast			(6,600)		
LD600	Software budget unspent in year			(15,000)		
LD600	Underspend on Publications budget			(11,700)	**(43,000)**	
	Major Changes in Income Levels					
LD600	Reduction in income from S106 work and other fees			14,100		
					0	
	Minor Variations					
LD400	Various minor savings on Member Services budget				**(5,000)**	
LD400	Other minor variances				**(755)**	
Total Expenditure Variation					**(18,730)**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
	Members Ipad reserve			(11,725)		
	Proposed contribution c/fwd to 2019/20					
	Contribution to future election funding			16,000		
	Net movement in earmarked reserves (other than budgeted)				4,275	
Total Expenditure variation after Earmarked Reserves					**(14,455)**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Planning and Regeneration

		2018/19	2018/19	Variance	Variance	
		Budget	Actual			
Code	Planning and Regeneration	£	£	£	%	
1000	Employees	1,843,350	1,689,733	(153,617)	**-8.3%**	
2000	Premises	0	1,405	1,405	**0.0%**	
3000	Transport	49,080	43,502	(5,578)		
4000	Supplies and Services	691,120	605,505	(85,615)	**-12.4%**	
	S106 Expenditure		217,965	217,965		
	Total Direct Expenditure	**2,583,550**	**2,558,111**	**(25,439)**	**-1.0%**	
7000	External Income	(1,456,450)	(1,110,199)	346,251	**23.8%**	
	S106 contributions		(673,003)	(673,003)		
	Grant funding		(353,890)	(353,890)		
	Net Direct Expenditure	**1,127,100**	**421,018**	**(706,082)**	**-62.6%**	**(a)**
5000	Support Services	505,540	505,540	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	**505,540**	**505,540**	**0**		
	Total Planning and Regeneration Expenditure	**1,632,640**	**926,558**	**(706,082)**		
	Planning and Regeneration - Service units					
PR100	Building Regulations	34,210	32,915	(1,295)		
PR110	Enforcement	145,040	137,130	(7,910)		
PR200	Development Control	227,890	22,218	(205,672)		
PR210	Local Land Charges	(10,370)	(58,383)	(48,013)		
PR220	Tiverton EUE	56,470	75,051	18,581		
PR225	Garden Village Project	58,850	(137,311)	(196,161)		
PR300	Environmental Enhancement	2,430	2,430	0		
PR400	Business Development	476,140	419,639	(56,501)		
PR411	Business Development Recharge	(22,860)	(22,860)	0		
PR420	Tiverton Town Centre Regen Project	0	1,405	1,405		
PR500	Historic Buildings	10,350	10,350	0		
PR600	Forward Planning Unit	309,130	294,051	(15,079)		
PR699	Forward Planning Unit Rech	(309,130)	(309,130)	0		
PR800	Planning Policy	78,310	76,480	(1,830)		
PR810	Statutory Development Plan	571,440	378,795	(192,645)		
PR820	Assets of community value	180	171	(9)		
PR900	Dangerous Buildings And Trees	4,560	3,608	(952)		
	Total Planning and Regeneration Expenditure	**1,632,640**	**926,558**	**(706,082)**		
				£	**£**	
	Total Expenditure Variation				**(706,082)**	**(a)**
	Major Cost Changes					
PR210	Released Provision that was no longer required			(27,900)		
PR220	EUE ongoing expenditure, fully funded by EMR			18,581		
PR225	Garden Village Project ongoing expenditure, fully funded by EMR			104,323		
PR400	High Street Innovation grant scheme (see EMR below)			2,600		
PR810	Custom & Self Build spend agreed by Cabinet Aug 2018 (see EMR below)			17,000		
					114,604	
	Major Cost Savings					
PR110	Employee savings through vacant posts during the year			(4,400)		
PR200	Employee & transport cost savings through vacant posts during the year			(51,200)		
PR200	Savings on supplies & services			(7,500)		
PR400	Slippage of various Economic Development & Regeneration projects (see EMR below)			(37,000)		
PR400	Economic Development cost savings through vacant posts during the year			(16,800)		
PR810	Local Plan costs slipped to 2019-20			(180,489)		
					(297,389)	
	Major Changes in Income Levels					
PR200	Planning Fees under budget due to number and scale of applications received			310,000		
PR210	New Burdens funding (see below)			(15,200)		
					294,800	
	Minor Variations				**(24,371)**	
	SERVICE MOVEMENT BEFORE STATUTORY ADJUSTMENTS				**87,644**	
PR200	Net S106 Receipts & Grants (also see EMR below)				(455,038)	
PR225	Garden Village Funding				(300,000)	
PR600	Brownfield Register Funding				(3,687)	
PR600	Neighbourhood Planning Funding				(5,000)	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Planning and Regeneration

PR810	Custom & Self Build Grant				(30,000)	
Total Expenditure Variation					**(706,081)**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
	High Street Innovation Grant			(2,600)		
	Grand Western Canal Grant - New Homes Bonus Released			(45,000)		
	Economic Development project spend - New Homes Bonus Released			(100,000)		
	S106 - Public Open Space			(60,638)		
	EUE Funding of 2018-19 spend			(18,581)		
	Garden Village Funding of 2018-19 spend			(104,323)		
	Custom & Self Build - spend agreed by Cabinet Aug 2018			(21,000)		
	Proposed contribution c/fwd. to 2019/20					
	S106 - Public Open Space			542,848		
	Garden Village Funding 2018-19 HCA Funding			300,000		
	Brownfield Register 2018-19 DCLG Funding			3,687		
	Neighbourhood Planning 2018-19 DCLG Funding			5,000		
	Custom & Self Build - spend agreed by Cabinet Aug 2018 slipped to 2019-20			4,000		
	Custom & Self Build Grant 2018-19 DCLG Funding			30,000		
	Statutory Development Plan - Local Plan costs slipped to 2019-20			180,489		
	Economic Development & Regeneration projects slipped to 2019-20			37,000		
	New Burdens Funding			15,203		
	Net movement in earmarked reserves				766,085	
Total Expenditure variation after Earmarked Reserves					**60,004**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Property Services

Code	Property Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	559,670	545,663	(14,007)	**-2.5%**	
2000	Premises	495,160	507,621	12,461	**2.5%**	
3000	Transport	24,110	33,215	9,105		
4000	Supplies and Services	66,760	(75,035)	(141,795)	**-212.4%**	
	Total Direct Expenditure	**1,145,700**	**1,011,463**	**(134,237)**	**-11.7%**	
7000	External Income	(816,290)	(468,403)	347,887	**42.6%**	
	Net Direct Expenditure	**329,410**	**543,061**	**213,651**	**64.9%**	**(a)**
5000	Support Services	(619,800)	(619,460)	340		
6500	Depreciation	273,610	273,610	0		
	Total Indirect Expenditure	**(346,190)**	**(345,850)**	**340**		
	Total Property Services Expenditure	**(16,780)**	**197,211**	**213,991**		
	Property Services - Service units					
PS140	3 RIVERS DEVELOPMENT	0	(555)	(555)		
PS141	3 RIVERS - THREWSTONE CLOSE	0	0	0		
PS142	3 RIVERS - BURLESCOMBE	0	0	0		
PS150	Surplus Sites for Disposal	600	38,867	38,267		
PS350	Public Conveniences	119,550	116,433	(3,117)		
PS400	Flood Defences and Land Drainage	69,910	94,929	25,019		
PS600	Street Naming & Numbering	15,980	16,148	168		
PS700	Contract Services - P-Health	0	12,678	12,678		
PS810	Phoenix House	445,310	443,151	(2,159)		
PS815	Phoenix House Rech	(445,360)	(445,360)	0		
PS820	DCC Library	(1,520)	0	1,520		
PS830	Town Hall	2,140	5,064	2,924		
PS840	Crediton Office Building	34,900	41,512	6,612		
PS850	Old Road Depot	87,150	104,469	17,319		
PS855	Old Road Depot Rech	(87,150)	(87,150)	0		
PS860	Station Yard Depot	0	2,687	2,687		
PS870	Lords Meadow Depot	6,600	6,695	95		
PS880	Bus Station Maintenance	(5,060)	5,435	10,495		
PS890	10 Phoenix Lane	(6,790)	(8,429)	(1,639)		
PS970	Office Building Cleaning	94,220	84,600	(9,620)		
PS971	Office Building Cleaning Rech	(87,830)	(87,830)	0		
PS980	Property Services	610,620	660,006	49,386		
PS981	Property Services Rech	(528,310)	(528,310)	0		
PS990	30/38 Fore Street	(103,030)	(89,704)	13,326		
PS991	Industrial Units	(44,600)	(55,325)	(10,725)		
PS992	Market Walk	(163,910)	(100,207)	63,703		
PS993	Lowman Green Unit	(9,200)	(9,200)	0		
PS994	Moorhayes Community Centre	(2,000)	(2,758)	(758)		
PS995	COGGANS WELL	(19,000)	(20,635)	(1,635)		
PT100	People's Park Trust	0	0	0		
	Total Property Services	**(16,780)**	**197,211**	**213,991**		
				£	**£**	
	Total Expenditure Variation				**213,991**	**(a)**
	Major Cost Changes					
PS150	Asset Management overspend on various projects to make good. This has resulted in Capital receipts when the assets have been sold.			38,000		
PS400	Flood Defences and Land drainage works overspend (see below EMR) - dredging; external contractors etc used in various areas.			25,000		
PS700	Contract Services for Legionella Asbestos & Fire risk assessment now carried out in-house.			12,500		
PS810	P-House overspend on utility costs			8,000		
PS810	P-House maintenance and external contractors overspend due to a number of office alterations and general repairs			30,000		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Property Services

PS850	Security overspend following numerous break-ins at the depot (off-set by EMR)			30,630		
PS880	Write-off of a bad debt for Bus Station departures income			12,300		
PS970	External Contractors overspend (off-set with Salary underspend below)			14,000		
PS980	Vehicle running costs higher than budgeted			8,000		
PS992	Maintenance overspend on the landscaping of Market Walk (see below EMR)			38,000		
PS992	Overspend on Services charges due to capped service charges at units in Market Walk			14,000		
PS992	Shop unit refurbs have resulted in an overspend on external contractors			8,000		
					238,430	
	Major Cost Savings					
PS850	Underspend on specific maintenance project (see below EMR)			(10,000)		
PS991	Underspend on specific maintenance project (see below EMR)			(10,000)		
PS810	Specific spend on carpet tiles & Exe Room furniture has not been spent during 2018-19 resulting in an underspend (see EMR)			(40,000)		
					(60,000)	
	Major Changes in Income Levels					
PS980	Income down on Wells Close as tenants have been relocated.			11,100		
PS990	Income budget not achieved due to flats above 36 & 38 Fore Street not being refurbished to let out			15,000		
					26,100	
	Minor Variations				**7,460**	
Total Expenditure Variation					**211,990**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
PS400	Flood Defence works			(25,000)		
PS850	Security			(30,630)		
PS992	Market Walk Landscaping			(38,000)		
	Proposed contribution c/fwd to 2019/20					
PS850	Old Road Structural Survey EMR			10,000		
PS991	Industrial Unit Specific Maint EMR			10,000		
PS810	Phoenix House specific maint (carpet tiles & Exe Room furniture			40,000		
	Net movement in earmarked reserves				(33,630)	
Total Expenditure variation after Earmarked Reserves					**178,360**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Revenues and Benefits

Code	Revenues and Benefits	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	725,700	688,971	(36,729)	**-5.1%**	
2000	Premises	0	9	9		
3000	Transport	3,200	3,409	209		
4000	Supplies and Services	182,090	237,840	55,750	**30.6%**	
	Housing Benefit Payments	18,400,250	16,013,251	(2,386,999)	**-13.0%**	
	Total Direct Expenditure	**19,311,240**	**16,943,480**	**(2,367,760)**	**-12.3%**	
	Income from Housing Benefit Subsidy	(18,445,250)	(16,240,597)	2,204,653	**-12.0%**	
	All other Income	(503,090)	(549,027)	(45,937)	**9.1%**	
7000	**External Income**	**(18,948,340)**	**(16,789,625)**	**2,158,715**	**11.4%**	
	Net Direct Expenditure	**362,900**	**153,855**	**(209,045)**	**-57.6%**	**(a)**
5000	Support Services	448,800	448,800	0		
6500	Depreciation	0	0	0		
	Total Indirect Expenditure	**448,800**	**448,800**	**0**		
	Total Revenues and Benefits Expenditure	**811,700**	**602,655**	**(209,045)**		
	Revenues and Benefits - Service units					
RB100	Collection Of Council Tax	568,820	615,107	46,287		
RB199	Collection Of Council Tax Recharge	(167,130)	(167,130)	0		
RB200	Collection Of Business Rates	73,870	68,449	(5,421)		
RB300	Housing Benefit Admin	392,600	330,635	(61,965)		
RB340	Local welfare assistance scheme	15,000	15,084	84		
RB350	Universal Credit Partnership	0	(6,358)	(6,358)		
RB399	Housing Benefit Admin Recharge	(27,870)	(27,870)	0		
RB400	Housing Rent Allowances	(45,000)	(227,346)	(182,346)		
RB410	Council Tax Benefit	0	(7,787)	(7,787)		
RB600	Revenues Recovery Team	129,190	137,651	8,461		
RB699	Revenues Recovery Team Recharge	(127,780)	(127,780)	0		
	Total Revenues and Benefits Expenditure	**811,700**	**602,655**	**(209,045)**		
				£	**£**	
	Total Expenditure Variation				**(209,045)**	**(a)**
	Major Cost Changes					
	Additional HB Software costs covered by additional grants from DWP detailed below			16,740		
*	Additional HB Hardware & Software costs transferred from Capital (under Diminimis) - Costs covered by NHB released below			13,930		
*	Additional Revenues Hardware & Software costs transferred from Capital (under Diminimis) - Costs covered by NHB released below			13,930		
					44,600	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Revenues and Benefits

	Major Cost Savings			
**	The demand for Housing Benefit in 18/19 was lower than budgeted this is mainly due to the transition to Universal Credit (see decreased subsidy income detailed below)	(2,387,000)		
	Reduction in cost of taking Liability Orders to Court	(6,800)		
	Housing Benefit Salaries - Vacant HB Manager post & assessor post offset in part by agency staff, additional overtime & temporary increase for supervisors acting up.	(26,280)		
	Revenues Salaries - Vacant Revenues Manager post offset in part by agency staff, additional overtime & temporary increase for supervisors acting up.	(10,440)		
			(2,430,520)	
	Major Changes in Income Levels			
**	Decreased 18/19 Housing Benefit Subsidy related to decreased costs detailed above	2,367,710		
	Additional Overpayment recovery which includes HB Sundry Debtors, recovery from ongoing HB & PDP being recovered at DWP	(163,060)		
	Various New Burdens grants from DWP in respect of Housing Benefits - initiatives delivered either within existing resource or to offset additional software costs detailed above	(72,140)		
	Universal Credit Delivery Partnership Grant - additional funding	(6,360)		
	Adjustment to CTB entitlement (re pre 01/04/13 CTB old scheme) not required to be repaid to DCLG	(7,790)		
	Additional contributions from Preceptors to assist in collection of C/Tax & Administration of CTR schemes - no longer received	27,000		
	Single Occupancy Discount Penalties not implemented in 18/19	3,500		
	Income received on Court Costs lower than budgeted	20,120		
	Additional C/Tax Annexe Grant	(3,820)		
	Additional HB & CTB admin Grant than budgeted	(5,120)		
			2,160,040	
	Minor Variations		**19,268**	
Total Expenditure Variation			**(206,612)**	**(a)**
	EARMARKED RESERVES			
	Utilised 2018/19			
	FERIS scheme Grant no longer repayable to DWP	(11,118)		
*	New Homes Bonus budgeted in Capital Programme released to cover additional Revenue costs of projects under Capital diminimis	(27,860)		
	Proposed contribution c/fwd. to 2019/20	0		
	Net movement in earmarked reserves		(38,978)	
Total Expenditure variation after Earmarked Reserves			**(245,590)**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Leisure Services

Code	Leisure Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	1,937,440	1,894,477	(42,963)	**-2.2%**	
2000	Premises	899,630	995,833	96,203	**10.7%**	
3000	Transport	8,530	4,944	(3,586)		
4000	Supplies and Services	283,830	279,186	(4,644)	**-1.6%**	
	Total Direct Expenditure	**3,129,430**	**3,174,440**	**45,010**	**1.4%**	
7000	External Income	(2,783,610)	(2,725,732)	57,878	**2.1%**	
	Net Direct Expenditure	**345,820**	**448,707**	**102,887**	**29.8%**	**(a)**
5000	Support Services	362,050	363,000	950		
6500	Depreciation	542,200	525,160	(17,040)		
	Total Indirect Expenditure	**904,250**	**888,160**	**(16,090)**		
	Total Leisure Services Expenditure	**1,250,070**	**1,336,867**	**86,797**		
	Leisure Services - Service units					
RS100	Leisure Facilities Maintenance & Equipment	323,720	284,961	(38,759)		
RS110	Leisure Management & Administration	65,130	66,418	1,288		
RS140	Exe Valley Leisure Centre	267,397	399,710	132,313		
RS145	Market Walk Gym	550	0	(550)		
RS150	Lords Meadow Leisure Centre	361,894	335,207	(26,687)		
RS160	Culm Valley Sports Centre	231,379	250,571	19,192		
	Total Leisure Services Expenditure	**1,250,070**	**1,336,867**	**86,797**		
				£	**£**	
	Total Expenditure Variation				**86,797**	**(a)**
	Major Cost Changes					
RS140	Additional external contractors eg mystery shopper			8,000		
RS150	Water leak - as referred to in in-year monitoring.			50,500		
RS150	Old gas invoices - Laser & British Gas			32,000		
RS140	New heat retention pool covers - funded from EMR.			21,640		
RS150	Lords Meadow Gym Capital Project - funded from EMR.			21,803		
All sites	Closure of learner pool - refunding swimming			15,500		
All sites	Casual Swim - underperforming due to good weather & open water swimming more popular			15,000		
All sites	Commercial courses - not running to capacity following national trends. Reduced school lettings.			14,000		
All sites	Series Of Lets Artif Pitch Use - cancellations, changes to casual bookings and reduction to group participation.			31,000		
All sites	Junior Leisure Centre Courses - underperforming			7,000		
All sites	Under recovery on vending machines (2 weeks) & speedo contract lack of stock.			5,000		
					221,443	
	Major Cost Savings					
RS100	Specific Revenue Projects - underspent as not have time to fulfill all projects			(41,000)		
All sites	Staffing Vacancies			(50,000)		
All sites	Income over budget for swimming lessons			(19,000)		
All sites	Fitness - increased membership due to new gym refurbs			(14,000)		
RS140& RS150: Business Rates Savings				(16,250)		
RS140	Exe Valley Gas charges			(6,000)		
					(146,250)	
	Major Changes in Income Levels					
					0	
	Minor Variations				**0**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Leisure Services

Total Expenditure Variation					**75,193**	**(a)**
	EARMARKED RESERVES					
	Utilised 2018/19					
	New Homes Bonus utilised for revenue expenditure - the Lords Meadow Gym Capital Proje			(21,803)		
	New Homes Bonus utilised for revenue expenditure - new heat retention pool covers			(21,640)		
	Proposed contribution c/fwd to 2019/20					
	Planned maintenance works not completed in time - roll to 19/20			21,600		
	Net movement in earmarked reserves				**(21,843)**	
	Total Expenditure variation after Earmarked Reserves				**53,350**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Waste Services

Code	Waste Services	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	2,415,980	2,435,250	19,270	**0.8%**	
2000	Premises	234,020	247,693	13,673	**5.8%**	
3000	Transport	757,980	855,657	97,677		
4000	Supplies and Services	723,560	729,387	5,827	**0.8%**	
	Total Direct Expenditure	**4,131,540**	**4,267,988**	**136,448**	**3.3%**	
7000	External Income	(2,405,960)	(2,499,586)	(93,626)	**-3.9%**	
	Net Direct Expenditure	**1,725,580**	**1,768,402**	**42,822**	**2.5%**	**(a)**
5000	Support Services	387,480	387,480	0		
6500	Depreciation	271,970	271,970	0		
	Total Indirect Expenditure	**659,450**	**659,450**	**0**		
	Total Waste Services Expenditure	**2,385,030**	**2,427,852**	**42,822**		
	Waste Services - Cost Centres					
FM100	Fleet Management	20,000	21,154	1,154		
WS650	Street Cleansing	534,370	541,903	7,533		
WS700	Refuse Collection	842,690	754,039	(88,651)		
WS710	Trade Waste Collection	(69,500)	(93,537)	(24,037)		
WS725	Kerbside Recycling	1,029,880	1,184,506	154,626		
WS740	16 Shop-Recycling	0	0	0		
WS750	Waste Management Staff Unit	345,930	336,536	(9,394)		
WS760	Waste Management Staff Unit Rech	(342,010)	(342,010)	0		
WS770	Unit 3 Carlu Close	210,080	211,670	1,590		
WS780	UNIT 3 CARLU CLOSE RECHARGE	(186,410)	(186,410)	0		
	Total Waste Services Expenditure	**2,385,030**	**2,427,852**	**42,822**		
				£	**£**	
	Total Expenditure Variation				**42,822**	**(a)**
	Major Cost Changes					
All	Vehicle hire costs (see EMR below)			66,200		
All	Vehicle fuel and repairs and maintenance			25,000		
WS725	Bottle Bank refurbishments (see EMR below)			10,000		
WS725	Refurbishment of recycling vehicles (see EMR below)			8,400		
WS725	Recycling Containers - S106 Recycling net transfers (See EMR below)			22,593		
All	Overtime costs higher than predicted			15,000		
	Major Cost Savings				**147,193**	
WS700	Equipment - food waste containers (see EMR below)			(8,000)		
WS700	No longer using contractors to collect electrical waste			(5,000)		
					(13,000)	
	Major Changes in Income Levels					
WS700	Devon County Council shared saving scheme better than estimated			(50,000)		
WS700	Garden Waste Permits are up against last year but slightly down against current budget			10,000		
WS700	Bulky waste income and sale of wheelie bins up against budget			(10,000)		

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Waste Services

WS710	Trade Waste - additional income generated from new customers	(50,000)		
WS725	Recycling material - overall tonnages are up, however some prices are down, particularly cardboard	10,000		
			(90,000)	
	Minor Variations		**(1,371)**	
Total Expenditure Variation			**42,822**	**(a)**
	EARMARKED RESERVES			
	Utilised 2018/19			
	S106 - Waste & Recycling funds	(22,593)		
	Vehicle Hire - Street Cleansing	(35,840)		
	Vehicle Hire - Refuse	(4,700)		
	Bottle Bank Refurbishment	(10,000)		
	Refurbishment of Recycling Vehicles	(8,400)		
	Proposed contribution c/fwd to 2019/20			
	S106 - Waste & Recycling funds	827		
	Options Appraisal	40,000		
	Replacement Containers	8,000		
	Net movement in earmarked reserves		(32,706)	
Total Expenditure variation after Earmarked Reserves			**10,116**	

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HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Housing Revenue Account

Code	Housing Revenue Account	2018/19 Budget £	2018/19 Actual £	Variance £	Variance %	
1000	Employees	2,490,330	2,485,566	(4,764)	-0.2%	
2000	Premises	187,970	146,389	(41,581)	-22.1%	
3000	Transport	229,650	228,004	(1,646)		
4000	Supplies and Services	7,805,330	7,802,115	(3,215)	0.0%	
	Total Direct Expenditure	**10,713,280**	**10,662,075**	**(51,205)**	**-0.5%**	
7000	External Income	(13,151,700)	(13,683,532)	(531,832)	-4.0%	
	Net Direct Expenditure	**(2,438,420)**	**(3,021,457)**	**(583,037)**	**23.9%**	
5000	Internal Recharges	1,447,160	1,447,160	0	0.0%	
6500	Capital Charges	991,260	960,845	(30,415)	-3.1%	
	Total Indirect Expenditure	**2,438,420**	**2,408,005**	**(30,415)**	**1.2%**	
	Total HRA Expenditure	**0**	**(613,452)**	**(613,452)**	**N/A**	**(a)**
	Income					
SHO01	Dwelling Rents Income	(12,118,490)	(12,181,633)	(63,143)	0.5%	
SHO04	Non Dwelling Rents Income	(584,130)	(565,736)	18,394	-3.1%	
SHO07	Leaseholders' Service Charges	(21,640)	(26,633)	(4,993)	23.1%	
SHO08	Contributions Towards Expenditure	(41,470)	(116,226)	(74,756)	180.3%	
SHO09	Alarm Income - Non Tenants	0	0	0	0.0%	
SHO10	H.R.A. Investment Income	(59,000)	(99,169)	(40,169)	68.1%	
SHO11	Miscellaneous Income	(19,350)	(6,249)	13,101	-67.7%	
SHO11	Capital Grants & Contributions relating to Palmerston Park and Burlescombe	0	(183,334)	(183,334)		
	Services					
SHO13A	Repairs & Maintenance	3,539,250	3,460,881	(78,369)	-2.2%	
SHO17A	Housing & Tenancy Services	2,309,320	2,080,366	(228,954)	-9.9%	
SHO22	Alarms expenditure	0	0	0	0.0%	
	Accounting entries 'below the line'					
SHO27	Depreciation	2,000,000	2,000,000	0	0.0%	
SHO29	Bad Debt Provision Movement	25,000	28,083	3,083	12.3%	
SHO30	Share Of Corporate And Democratic	329,050	328,815	(235)	-0.1%	
SHO32	H.R.A. Interest Payable	1,165,610	1,165,119	(491)	0.0%	
SHO34	H.R.A. Transfers to earmarked reserves	2,448,470	3,046,802	598,332	24.4%	
SHO34	Utilisation of earmarked reserves	0	(1,950,440)	(1,950,440)		
SHO35	Reversal of depreciation	(2,000,000)	(2,000,000)	0	0.0%	
SHO36	Financing of capital expenditure	1,121,260	960,845	(160,415)	-14.3%	
SHO36	Revenue contribution to capital operations (funded from earmarked reserves)	0	1,950,440	1,950,440		
SHO37	Capital Receipts Reserve Adjustment	(26,000)	(16,900)	9,100	-35.0%	
SHO38	Major Repairs Allowance	2,101,000	2,080,581	(20,419)	-1.0%	
SHO42	Accumulated absences adjustment	0	3,641	3,641		
SHO44	Capital Grants & Contributions relating to Palmerston Park and Burlescombe reversal	0	183,334	183,334		
SHO45	Renewable Energy Transactions	(168,880)	(142,589)	26,291	-15.6%	
	Total HRA Expenditure	**0**	**(0)**	**(0)**		

HOUSING REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

Housing Revenue Account

		£	£	
Total HRA Expenditure Variation			**(613,452)**	**(a)**
Major Cost Changes				
Salary savings inclusive of savings on Standby relating to Depot staff		(71,774)		
Gas Servicing Contract underspend-delay until 19/20		(47,348)		
Tenancy salary underspend due principally to posts remaining vacant, the Estates salary budget not fully utlised and other minor swings		(123,830)		
Overheads relating to HRA shops below budget and Utilities on Voids below expectations		(40,371)		
Tenancy software and stationary budget under-utilised		(45,590)		
Financing of Capital expenditure below budget		(160,415)		
			(489,328)	
Major Changes in Income Levels				
Overall Dwelling rents ahead of expectations by 0.44%		(53,174)		
Garage rentals slightly below budget		8,840		
Reduction in Leased Income due to a property being brought back into the HRA		14,000		
More rechargeable repairs carried out than predicted		(74,756)		
Investment Income above forecast		(40,169)		
Renewable Energy transactions		26,291		
			(118,968)	
Minor Variances totalling			**(5,156)**	
Total HRA Expenditure Variation			**(613,452)**	**(a)**
EARMARKED RESERVES (memorandum account)	£	£		
Utilised 2018/19				
Affordable Rent Surplus	(72,330)			
Renewable Energy Fund	(99,477)			
Housing Maintenance Fund	(1,778,633)			
		(1,950,440)		
Proposed contribution c/fwd to 2019/20				
Affordable Rent Surplus	72,330			
Renewable Energy Fund	142,708			
HRA loan premium deficit	613,804			
Housing Maintenance Fund	1,604,507			
		2,433,349		
Net movement in earmarked reserves (other than that shown as part of main HRA Summary)		**482,909**		
Total Expenditure variation after Earmarked Reserves			**(613,452)**	

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

EARMARKED RESERVES AT 31 March 2019

General Fund Reserve	Cost Centres	B/F 31/03/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/03/19
General Fund Reserve	EQ700	(2,689,757)	(240,538)		448,672	(2,481,623)
Miscellaneous General Fund Reserves	**Cost Centres**	**B/F 31/03/18**	**(Cont To Emr)**	**+ Utilisation of EMR**	**Transfers**	**C/F 31/03/19**
Community Dev - Tap Fund Contribution	CD200	(38,051)			38,051	0
Community Development - Seed Grant Funding	CD200	(3,330)			3,330	0
Community Development - PCT money	CD210	(1,267)			1,267	0
Pannier Market - Repairs to Clock Tower	CD300	(7,000)			7,000	0
Cemetery Grave shoring Equip	ES100	(4,800)			4,800	0
Multi-Storey Car Park - Planned works	CP520	(80,000)			80,000	0
Resurfacing of Amenity Car Parks	CP530	(65,000)			65,000	0
Structural Surfacing P&D Car Parks	CP540	(2,600)			2,600	0
CCTV Initiatives -Tiverton TC Project	ES200	(6,970)			6,970	0
Community Safety Partnership	ES256	(14,702)			14,702	0
P Sector Housing	ES354	(15,735)		20,000	(4,265)	0
Public Health Grant	ES361	(7,278)			7,278	0
Parks & Open Spaces Shelter Maint	ES450	(10,000)			10,000	0
Parks & Open Spaces-Trees Inspection/Walls	ES450	(37,050)			37,050	0
Play Areas Works	ES460	(21,000)			21,000	0
Air Quality Monitoring	ES660	(8,695)			8,695	0
Ground Maintenance Service	GM960	(12,663)			12,663	0
Corp Training - 12/13 Underspend part c/fwd	HR200	(8,515)			8,515	0
IT - Gazetteer - Aerial Photography every 3yrs	IT100	(13,890)			13,890	0
ICT - ICT Staff Unit - Staff Training 17-18	IT600	(8,750)			8,750	0
District Elections	LD201	(57,716)	(20,000)		77,716	0
Elected Members training	LD300	(5,000)	(5,000)		10,000	0
Development Control (including RIA)	PR200	(40,000)			40,000	0
Development Control (including RIA)	PR200	(20,850)			20,850	0
Land charges Software Licence	PR210	(5,000)			5,000	0
New Burdens Grant Fund	PR210	(4,060)			4,060	0
LABGI - Local Authority Business Growth Initiative	PR400	(12,366)			12,366	0
Brownfield Shared Plan DCLG monies	PR600	(30,130)			30,130	0
Forward Planning - GESP post 18mths	PR600	(50,000)		35,000	15,000	0
Statutory Development Plan	PR810	(240,000)	(100,000)		340,000	0
Custom Build Grant 2017-2018	PR810	(30,000)		21,000	9,000	0
Flood Projects 2015-16	PS400	(39,400)			39,400	0
Phoenix House replacement Fire Alarm Panel	PS810	(10,000)			10,000	0
Phoenix House meeting room Aircon	PS810	(20,000)			20,000	0
Old Road Depot	PS850	(30,630)			30,630	0
Property Services Vehicle for MS Operative	PS980	(12,000)			12,000	0
FERIS Scheme DWP Grant	RB360	(11,180)			11,180	0
Bottle Bank Refurb	WS725	(10,000)			10,000	0
Recycling Vehicle Refurb	WS725	(10,000)			10,000	0
Waste - response costs	WS	(5,000)			5,000	0
Insurance MMI	CM300	(86,278)			86,278	0
Property Maintenance Reserve (Leisure, PH, Industrial Units)		(197,259)			197,259	0
GF shops - surplus 15/16	PS	(275,000)			275,000	0
Leisure Sinking Fund	RS	0	(75,000)		75,000	0
		(187)			187	0
Total Miscellaneous General Fund Reserves	**EQ660**	**(1,569,352)**	**(200,000)**	**76,000**	**1,693,352**	**0**
Capital Earmarked Reserves	EQ650	(482,391)		67,410		(414,981)
NNDR Reserve	EQ659	(560,281)	(447,277)		(164,814)	(1,172,372)
New Homes Bonus Reserve	EQ653	(2,673,233)	(1,328,028)	1,247,258	0	(2,754,003)

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

EARMARKED RESERVES AT 31 March 2019

Other GF Revenue Reserves	Cost Centres	B/F 31/3/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/3/19
Capital EMR PSH Grants	EQ652	(1,105,176)		44,810		(1,060,366)
Economic Development EMR	EQ654	(101,000)				(101,000)
ICT Projects Reserve	EQ655	(56,000)				(56,000)
Cullompton Rail Station	EQ656	(40,000)				(40,000)
Flood Defence Ashleigh Park Bampton	EQ657	(67,000)				(67,000)
Phoenix Lane PC's Conversion	EQ658	(38,000)				(38,000)
High St Innovator Payment	EQ681	(4,534)		2,600		(1,934)
Car Park Machine replacement Sinking Fund	EQ686	-	(3,000)			(3,000)
Community Dev Tap Fund Contr (CD200)	EQ701	-		8,570	(38,051)	(29,481)
Community Dev Seed Grant Fund (CD200)	EQ702	-			(3,330)	(3,330)
Community Dev Pct Money (CD210)	EQ703	-			(1,267)	(1,267)
Pannier Mkt Clock Tower Repair (CD300)	EQ704	-			(7,000)	(7,000)
Cemetery Grave Shoring Equip (ES100)	EQ705	-		4,247	(4,800)	(553)
Multi-Story Planned Works (CP520)	EQ706	-			(80,000)	(80,000)
Resurfacing Amenity Car Parks (CP530)	EQ707	-			(65,000)	(65,000)
Struct Surfacing P&D Car Parks (CP540)	EQ708	-			(2,600)	(2,600)
CCTV Initiatives Tiv TC Proj (ES200)	EQ709	-			(6,970)	(6,970)
Community Safety Partnership (ES256)	EQ710	-			(14,702)	(14,702)
P Sector Housing (ES354)	EQ711	-	(30,524)	3,013	(3,013)	(30,524)
PSH - Rogue Landlord Grant	EQ712	-	(51,925)			(51,925)
Parks & O Spaces Shelter Maint (ES450)	EQ713	-	(34,825)		(10,000)	(44,825)
Parks & O Spaces Tree Inspection (ES450)	EQ714	-		11,624	(37,050)	(25,426)
Play Areas Works (ES460)	EQ715	-		21,000	(21,000)	0
Air Quality Monitoring (ES660)	EQ716	-		5,987	(8,695)	(2,708)
Ground Maintenance Service (GM960)	EQ717	-			(12,663)	(12,663)
Corp Training 12/13 Under C/Fwd (HR200)	EQ718	-			(8,515)	(8,515)
ICT Staff Unit Training 17-18 (IT600)	EQ719	-		6,200	(8,750)	(2,550)
District Elections (LD201)	EQ720	-	(16,000)		(77,716)	(93,716)
Elected Members Training (LD300)	EQ721	-			(10,000)	(10,000)
PR400 Economic Development	EQ722	-	(37,000)			(37,000)
Land Charges Software Licence (PR210)	EQ723	-			(5,000)	(5,000)
New Burdens Grant Fund - LLC	EQ724	-	(15,203)		(4,060)	(19,263)
LABGI Local Auth Bus Grow Init (PR400)	EQ725	-			(12,366)	(12,366)
Brownfield Shared Plan DCLG (PR600)	EQ726	-	(3,687)		(30,130)	(33,817)
Forward Planning GESP Post 18M (PR600)	EQ727	-			(15,000)	(15,000)
Statutory Development Plan (PR810)	EQ728	-	(180,489)		(340,000)	(520,489)
Custom Build Grant 2017-18 (PR810)	EQ729	-	(34,000)		(29,850)	(63,850)
Community Housing Fund	EQ741	(128,235)		13,625		(114,610)
Homelessness Support	EQ742	(91,525)	(133,123)			(224,648)
Replacement Waste Containers	EQ744	-	(8,000)			(8,000)
Waste Options Report	EQ745	-	(40,000)			(40,000)
Food Protection	EQ746	-	(14,550)			(14,550)
Capacity Funding- EUE	EQ820	(270,537)		70,611		(199,926)
Neighbourhood Planning Funding	EQ821	(20,000)	(5,000)			(25,000)
Culm Garden Village Project	EQ824	(527,652)	(300,000)	156,153		(671,499)
Cullompton Relief Road	EQ825	-			0	0
Flood Projects 2015-16 (PS400)	EQ826	-		25,000	(39,400)	(14,400)
Phoenix Hse Replace Fire Panel (PS810)	EQ827	-	(40,000)		(10,000)	(50,000)
Phoenix Hse Meeting Rm Aircon (PS810)	EQ828	-			(20,000)	(20,000)
Old Road Depot (PS850)	EQ829	-	(10,000)	30,630	(30,630)	(10,000)
Property Serv MS Op Vehicle (PS980)	EQ830	-			(12,000)	(12,000)
FERIS Scheme DWP Grant (RB360)	EQ831	-		11,118	(11,118)	0
Bottle Bank Refurb (WS725)	EQ832	-		10,000	(10,000)	0
Recycling Vehicle Refurb (WS725)	EQ833	-		8,400	(10,000)	(1,600)
Waste Response Costs (WS)	EQ834	-			(5,000)	(5,000)
Insurance MMI (CM300)	EQ835	-			(86,278)	(86,278)
Members iPad (LD300)	EQ836	-		11,725	(20,000)	(8,275)
Property Maint Reserve	EQ837	-	(31,600)		(565,351)	(596,951)
GF Shops - Surplus 2015/16 (PS)	EQ838	-		38,000	(275,000)	(237,000)
Equipment Sinking Fund	EQ684 & EQ750-755	(132,840)	(191,700)			(324,540)
Maintenance Sinking Fund	EQ685 & EQ763-768	(136,130)	(82,700)	3,663		(215,167)
Plant Sinking Fund	EQ760-761	(169,640)	(34,360)	6,400		(197,600)
Vehicles Sinking Fund	EQ730-740	(1,551,341)	(555,010)	183,140		(1,923,211)
Total Other GF Revenue Reserves		**(4,439,610)**	**(1,852,696)**	**676,516**	**(1,952,305)**	**(7,568,095)**

Section 106	**Various**	**(744,384)**	**(675,165)**	**247,919**	**(1,075,796)**	**(2,247,425)**

Developers Contributions - Open Space Maintenance	Cost Centres	B/F 31/3/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/3/19
Dev Cont Linear Park	EQ638	(51,063)		4,255		(46,808)
W52 Popham Close Comm Fund	EQ640	(18,045)		2,005		(16,040)
W67 Moorhayes Com Dev Fund	EQ641	(16,704)		1,671		(15,033)
W69 Fayrecroft Willand Ex West	EQ642	(42,727)		4,747		(37,980)
W70 Developers Contribution	EQ643	(53,245)		6,837		(46,408)
Dev Cont Winswood Crediton	EQ644	(38,014)		3,456		(34,558)
Total Developers Maintenance Reserves		**(219,798)**	**0**	**22,971**	**0**	**(196,827)**

Total Developers Contributions / s106 Funds		**(964,182)**	**(675,165)**	**270,890**	**(1,075,796)**	**(2,444,252)**

GENERAL FUND REVENUE ACCOUNT OUTTURN SUMMARY 2018/19

EARMARKED RESERVES AT 31 March 2019

		B/F 31/3/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/3/19
RESERVES		(13,378,805)	(4,743,704)	2,338,074	(1,050,890)	(16,835,326)
Net movement into General Fund Earmarked Reserves =			(2,405,630)			
(TREMR)			*£ 2,405,630*	0		

HRA Earmarked Reserves	Cost Centres	B/F 31/03/18	(Cont To Emr)	+ Utilisation of EMR	Transfers	C/F 31/03/19
HRA Sewage Treatment Plant works	EQ691	(30,000)				(30,000)
Renewable Energy Fund E.M.R.	EQ692	(525,435)	(142,709)	99,477		(568,666)
HRA Affordable Rent surplus	EQ693	0	(72,330)	72,330		0
Housing Maintenance E.M.R.	EQ694	(13,133,612)	(1,604,507)	1,778,633		(12,959,485)
HRA Premium Deficit for PWLB loan	EQ696	(1,537,603)	(613,804)			(2,151,407)
Total HRA EARMARKED RESERVES		(15,226,649)	(2,433,350)	1,950,440	0	(15,709,558)
Net movement into HRA Earmarked Reserves =			(482,909)			
(HOTREM)			482,909	0		
RESERVES		(28,605,454)	(7,177,053)	4,288,514	(1,050,890)	(32,544,884)

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MID DEVON DISTRICT COUNCIL
CAPITAL PROGRAMME OUTTURN 2018/19

Appendix 4

Code	Scheme	Approved Capital Programme 2018/19	Total Slippage B/fwd & Adj to Approved Capital Programme 18/19	Adjusted Capital Programme 2018/19	Total Actual Spend to 31/03/19	Variance to budget	Slippage to be carried forward to 2019/20	To Earmarked Reserve
		£	£	£	£	£	£	£
	General Fund Projects							
	Lords Meadow Leisure centre							
CA633	Lords Meadow - Replace main pool filters	80,000	0	80,000	0.00	-80,000.00	80,000	
CA634	Lords Meadow - Tennis Courts surface and lining	25,000	0	25,000	0.00	-25,000.00	0	25,000
CA638	LMLC - Gym Equipment				166,698.34	166,698.34	0	
	Exe Valley Leisure Centre							
CA635	EVLC pool tiling and balance tank repairs	25,000	0	25,000	0.00	-25,000.00	0	
CA636	EVLC - Pool Cover	25,000	0	25,000	0.00	-25,000.00	0	
CA627	EVLC - Pressure set replacement Hot/Cold		20,000	20,000	24,051.00	4,051.00	0	
CA626	EVLC - Fitness extension				3,032.19	3,032.19		
	Phoenix House							
CA469	Phoenix House - Electric water heater replacement	25,000	0	25,000	0.00	-25,000.00	0	25,000
CA470	Phoenix House- Toilet refurbishment flooring and units	30,000	0	30,000	0.00	-30,000.00	0	30,000
	MDDC Depot Sites							
CA471	Old Road Depot - Actions following condition report	50,000	0	50,000	0.00	-50,000.00		50,000
	Play Areas							
CA472	Open Space Infrastructure (incl Play Areas)	50,000	0	50,000	0.00	-50,000.00	50,000	
CA632	Play area refurbishment District wide - Amory Park Tiverton		50,000	50,000	0.00	-50,000.00	50,000	
CA628	Play area refurbishment - West Exe Recreation Ground Tiverton		50,000	50,000	0.00	-50,000.00	50,000	
	Other Projects							
CA473	Land drainage flood defence schemes - St Marys Hemyock	25,000	0	25,000	0.00	-25,000.00	25,000	
CA420	Land drainage flood defence schemes - Ashleigh Park Bampton	87,000	0	87,000	0.00	-87,000.00	87,000	
CA574	Fore Street Flats refurbishment	60,000	0	60,000	13,380.15	-46,619.85	47,000	
CA709	MSCP improvements (refer to Matrix condition report)		139,000	139,000	3,410.00	-135,590.00	136,000	
CA510	Energy Assessment works - new legislation - Indust Units/Shops/Mkt Walk		35,000	35,000	0.00	-35,000.00	0	
CA460	Crediton Office - Structural improvement work		20,000	20,000	0.00	-20,000.00	0	
CA455	St Lawrence Green Project		30,000	30,000	0.00	-30,000.00	0	
CA461	A361 Junction to facilitate EUE - Loan				776,145.00	776,145.00	0	
	General Fund Development Schemes							
CA575	District Wide Redevelopment project - Asset acquisition	4,000,000	0	4,000,000	47,480.44	-3,952,519.56	3,953,000	
CA462	* Rear of Town Hall Development site - Loan		5,114,000	5,114,000	1,134,742.92	-3,979,257.08	3,679,000	
	* Note £300k spent in 17/18 -therefore slippage reduced accordingly							
	Economic Development Schemes							
	Other Projects							
	Other 3 Rivers loans				728,122.71	728,122.71	0	
CA576	Tiverton Town Centre improvements	40,000	0	40,000	0.00	-40,000.00	40,000	
CA577	Mills Electricity Project	100,000	0	100,000	0.00	-100,000.00	0	
CA578	Broadband Project	60,000	0	60,000	0.00	-60,000.00	0	
	ICT Projects							
CA421	Desktop states replacement/refresh	50,000	0	50,000	44,082.36	-5,917.64	6,000	
CA456	CRM replacement	75,000	100,000	175,000	0.00	-175,000.00	175,000	
CA474	Data centre hardware refresh servers/storage	120,000	0	120,000	0.00	-120,000.00	120,000	
CA475	Replacement Grounds Maintenance system	100,000	0	100,000	0.00	-100,000.00	0	
CA433	Unified Communications/telephony		107,000	107,000	0.00	-107,000.00	107,000	
CA456	Digital Transformation - replacement of CRM		0	0	0.00	0.00	0	
CA463	Secure Wifi replacement		50,000	50,000	0.00	-50,000.00	0	
CA464	Parking System Replacement (enforcement)		40,000	40,000	0.00	-40,000.00	40,000	
CA465	Replacement Queue System		30,000	30,000	0.00	-30,000.00	30,000	
CA466	Core System Refreshes - Revs / Bens		20,000	20,000	0.00	-20,000.00	0	
CA467	Replacement Estates / Property systems		50,000	50,000	0.00	-50,000.00	0	
CA423	Continued replacement of WAN/LAN		60,000	60,000	0.00	-60,000.00	60,000	
CA425	Server farm expansion/upgrades		84,000	84,000	0.00	-84,000.00	84,000	
CA437	Digital Transformation		61,000	61,000	0.00	-61,000.00	33,000	
CA444	SQL/Oracles refreshes		17,000	17,000	0.00	-17,000.00	0	
	Replacement Vehicles							
CA717	Van Tipper (Grounds Maintenance)	52,000	0	52,000	0.00	-52,000.00	25,000	
CA714	Medium Sweeper (Street Cleansing)		70,000	70,000	75,000.00	5,000.00	0	
CA715	Van Tipper (Grounds Maintenance)		26,000	26,000	0.00	-26,000.00	25,000	
CA716	Ransomes mower (Grounds Maintenance)		35,000	35,000	61,200.00	26,200.00	0	
CA712	Iveco Tipper (or equivalent) 3.5T Tipper		24,000	24,000	0.00	-24,000.00	28,000	
CA822	7.5T Tipper		100,000	100,000	0.00	-100,000.00	45,000	
CA825	3.5T Tipper		25,000	25,000	0.00	-25,000.00	28,000	
CA827	3.5T Tipper		25,000	25,000	0.00	-25,000.00	28,000	
CA828	Leibherr Telehandler		0	0	25,000.00	25,000.00		
		5,079,000	**6,382,000**	**11,461,000**	**3,102,345.11**	**-8,358,654.89**	**9,031,000**	**130,000**
	Private Sector Housing Grants							
CG217	Empty homes and enforcement	106,000	0	106,000	0.00	-106,000.00	0	106,000
CG201	Disabled Facilities Grants–P/Sector	552,000	0	552,000	348,586.39	-203,413.61	0	203,000
		658,000	**0**	**658,000**	**348,586.39**	**-309,413.61**	**0**	**309,000**
	Affordable Housing Projects							
CA200	Grants to Housing Associations to provide units (funded by commuted sums)	116,000	0	116,000	136,483.27	20,483.27	0	0
		116,000	**0**	**116,000**	**136,483.27**	**20,483.27**	**0**	**0**
	Total General Fund Projects	**5,853,000**	**6,382,000**	**12,235,000**	**3,587,414.77**	**-8,647,585.23**	**9,031,000**	**439,000**

Code	Scheme	Approved Capital Programme 2018/19	Total Slippage B/fwd & Adj to Approved Capital Programme 18/19	Adjusted Capital Programme 2018/19	Total Actual Spend to 31/03/19	Variance to budget	Slippage to be carried forward to 2019/20	To Earmarked Reserve
		£	£	£	£	£	£	£
	HRA Projects - Existing Housing Stock							
CA100	Major repairs to Housing Stock	2,101,000		2,101,000	2,080,581.09	-20,418.91	0	20,000
CA111	Renewable Energy Fund	100,000	0	100,000	99,477.00	-523.00	0	0
CG200	Disabled Facilities Grants - Council Houses	300,000	0	300,000	300,722.00	722.00	0	0
	Housing Development Schemes							
CA119	Palmerston Park - Additional budget required	1,074,000	1,360,000	2,434,000	2,067,346.27	-366,653.73	634,000	
CA112	Birchen Lane - Additional budget required	446,000	70,000	516,000	248,701.93	-267,298.07	0	
CA135	Land acquisition for affordable housing		2,100,000	2,100,000	0.00	-2,100,000.00	2,100,000	
CA124	Queensway (Beech Road) Tiverton (3 units)		293,000	293,000	6,370.00	-286,630.00	287,000	
CA120	Burlescombe (6 units) ****		850,000	850,000	982,291.25	132,291.25	0	
CA126	Sewerage Treatment Works - Washfield		25,000	25,000	0.00	-25,000.00	25,000	
CA137	House Purchase 1 Great Meadow Hunters Hill Culmstock		127,000	127,000	126,540.00	-460.00	0	
CA138	House Purchase 2 Great Meadow Hunters Hill Culmstock		117,000	117,000	117,340.00	340.00	0	
	HRA ICT Projects							
CA136	Housing mobile working and additional modules	130,000	0	130,000	0.00	-130,000.00	0	
CA132	Repairs mobile replacement		4,000	4,000	233.40	-3,766.60	0	
CA133	Tenancy Mobile		40,000	40,000	0.00	-40,000.00	0	
	Total Housing Revenue Account Projects	**4,151,000**	**4,986,000**	**9,137,000**	**6,029,602.94**	**-3,107,397.06**	**3,046,000**	**20,000**
	2018/19 Capital Programme Grand Total	**10,004,000**	**11,368,000**	**21,372,000**	**9,617,017.71**	**-11,754,982.29**	**12,077,000**	**459,000**

Code	Funding Stream	Approved Capital Programme Funding 2018/19	Total Slippage B/fwd & Adj to Approved Capital Programme 18/19	Adjusted Capital Programme Funding 2018/19	Total Actual Funding to 31/03/19
		£	£	£	£
	General Fund Projects				
9801	S106 & Affordable Housing Contributions	116,000	0	116,000	136,483.27
9990	General Capital Reserve	65,000	123,000	188,000	67,410.00
9701	Govt Grant (DCLG passported from DCC)	552,000	0	552,000	348,586.39
9727	New Homes Bonus (GF)	807,000	664,000	1,471,000	217,863.89
9957	Private Sector Housing Grants EMR	106,000	0	106,000	0.00
9990	Vehicle sinking fund EMR's	52,000	152,000	204,000	110,800.00
9980	Contribution from existing Useable Capital Receipts	68,000	273,000	341,000	13,380.15
9942	PWLB Borrowing	4,000,000	5,114,000	9,114,000	2,686,491.07
9990	EMR re Ashleigh Park. EQ657	67,000	0	67,000	0.00
9954	Contribution from other CGU - DCC	20,000	0	20,000	0.00
9990	Equipment Sinking fund EMR's	0	56,000	56,000	6,400.00
	Total General Fund Projects	**5,853,000**	**6,382,000**	**12,235,000**	**3,587,414.77**

Code	Funding Stream	Approved Capital Programme Funding 2018/19	Total Slippage B/fwd & Adj to Approved Capital Programme 18/19	Adjusted Capital Programme Funding 2018/19	Total Actual Funding to 31/03/19
		£	£	£	£
	HRA Projects				
9980	* Useable Capital Receipts	467,000	272,000	739,000	337,955.40
	* Contribution from existing Useable Capital Receipts £117k				
	* Balance to be generated in 2018/19 £350k				
9710	MRA Reserve	2,101,000	0	2,101,000	2,080,581.09
9727	New Homes Bonus (HRA)	21,000	42,000	63,000	42,000.00
9980	UCR 1:4:1 replacement homes	590,000	599,000	1,189,000	991,411.62
9990	Renewable energy EMR	100,000	0	100,000	99,477.00
9990	Housing Maintenance Fund	800,000	2,788,000	3,588,000	1,778,633.44
9990	Affordable rents surplus EMR	72,000	0	72,000	72,330.00
9801	S106 & Affordable Housing Contributions	0	344,000	344,000	443,880.00
9990	HRA EMR	0	25,000	25,000	0.00
9704	Home England Grant	0	916,000	916,000	183,334.40
	Total HRA Projects	**4,151,000**	**4,986,000**	**9,137,000**	**6,029,602.94**
	2018/19 Capital Programme Grand Total Funding	**10,004,000**	**11,368,000**	**21,372,000**	**9,617,017.71**

Mid Devon District Council Scrutiny Proposal Form

(This form should be completed by Member(s), Officers and / or members of the public when proposing an item for Scrutiny).

Note: The matters detailed below have not yet received any detailed consideration. The Scrutiny Committee reserves the right to reject suggestions for scrutiny that fall outside the District Council's remit.

Proposer's name and designation	Councillor F Letch Chair of Scrutiny Committee	Date of referral	
Proposed topic title	Digital inclusion and digital transformation		
Link to national, regional and local priorities(Corporate Plan) and targets	**Corporate Plan – Overarching priorities:** Efficiencies and value for money Digital transformation Staff and Member development **Priority 1** – Connectivity; **Priority 3** – Help people access services digitally, work on digital inclusion & digital transformation projects to help people access our services; **Priority 5** – Review ICT & telephone requirements etc…..		
Background to the issue	Instances of non or faulty operation of equipment causing delays to public/council meetings or distractions in training; Downtime in telephone system disrupting communication between public and officers; Perceived failures or delays in communication between departments/systems within organisation; Clarity and ease of public access to information on website; Adverse comments from public and members on some issues.		

List main points this report should cover (What do you want to achieve?)	1. Is system we have fit for purpose? 2. Do systems in use allow integration and use between departments to avoid duplication of time and effort? 3. Are the best systems in place to achieve easy access and retrieval or sharing of information for the public? 4. Are staffing levels and finance available to achieve objectives set in Corporate Plan? 5. Is improved staff and member training/familiarisation required?
Should this be referred to the appropriate PDG/Committee?	It was suggested this be dealt with by a working group from within the Scrutiny Committee.
What degree of priority is this issue? 1 = Urgent 2= High 3=Medium 4=Low	2 = High

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

July 2019

The Forward Plan containing Key Decisions is published 28 days prior to each Cabinet meeting

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Cullompton Town Centre Masterplan To consider the contract award	Scrutiny Committee Cabinet	8 Jul 2019 25 Jul 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Crediton GP/NHS Hub - Loan Decision To consider a report regarding the NHS Hub loan.	Cabinet	25 Jul 2019	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Part exempt
Multi Storey Car Park, Tiverton - Tender Outcome To consider the outcome of the tender process.	Cabinet	25 Jul 2019	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Part exempt
S106 Governance To agree governance arrangements for S106 agreements	Scrutiny Committee Cabinet	5 Aug 2019 22 Aug 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open

Agenda Item 13

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Statement of Community Involvement Review 2018 Report to seek authority to consult on the draft revised text	Scrutiny Committee Cabinet Council	5 Aug 2019 22 Aug 2019 11 Sep 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Market Schedule of Tolls To receive a report recommending a schedule of market tolls for 2019/20.	Cabinet Member for Planning and Economic Regeneration	August 2019	Adrian Welsh, Group Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Play Area Safety Inspection Policy To receive a 3 year review from the Director of Operations of the Play Area Safety Inspection Policy	Environment Policy Development Group Cabinet	6 Aug 2019 22 Aug 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
Cost Recovery & Commercialisation in Growth, Economy & Delivery To receive a report	Economy Policy Development Group	8 Aug 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
presenting Members with steps to introduce cost recovery into the Growth, Economy and Delivery Service and to look at issues relating to further commercialisation within the service.	Cabinet	22 Aug 2019		Graeme Barnell)	
Car Parking Working Group report	Economy Policy Development Group Cabinet	8 Aug 2019 22 Aug 2019			Open
Tenancy Policy To consider a revised policy	Homes Policy Development Group Cabinet	13 Aug 2019 22 Aug 2019	Claire Fry, Group Manager for Housing Tel: 01884 234920	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Income Management Policy To consider a revised policy.	Homes Policy Development Group Cabinet	13 Aug 2019 22 Aug 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Syrian Vulnerable Persons Resettlement Scheme	Homes Policy Development Group Cabinet	13 Aug 2019 22 Aug 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Allocations Policy and Procedures To consider a revised policy.	Homes Policy Development Group Cabinet	13 Aug 2019 22 Aug 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Corporate Asbestos Policy To consider a revised policy.	Homes Policy Development Group Cabinet	13 Aug 2019 22 Aug 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Single Equalities Policy and Equality Objective To receive the annual review of the Single Equalities Policy and Equality Objective from the Director of Corporate Affairs and Business Transformation	Community Policy Development Group Cabinet	20 Aug 2019 19 Sep 2019	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Regulation of Investigatory Powers To receive the 3 yearly	Community Policy Development		Jill May, Director of Corporate Affairs and Business	Cabinet for the Working Environment and	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
review of Regulation of Investigatory Powers Policy from the Director of Corporate Affairs and Business Transformation.	Group Cabinet	20 Aug 2019 19 Sep 2019	Transformation Tel: 01884 234381	Support Services (Councillor Nikki Woollatt)	
Design Supplementary Planning Document To consider a report seeking approval to consult on the draft Supplementary Planning Document.	Cabinet	22 Aug 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Local Plan Examination - Main Modifications To agree main modifications to the Local Plan Review for consultation purposes and submission to the Inspector.	Cabinet Council	22 Aug 2019 11 Sep 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Tiverton Regeneration Scheme - works to Fore Street and the market access - Award of Contract To approve the outcome of the procurement exercise.	Cabinet	22 Aug 2019	Andrew Busby, Group Manager for Corporate Property and Commercial Assets Tel: 01884 234948	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Part exempt

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Heart of the South West Local Industrial Strategy To consider the draft Local Industrial Strategy covering the Heart of the South West area	Cabinet Council	22 Aug 2019 11 Sep 2019	Stephen Walford, Chief Executive Tel: 01884 234201	Leader of the Council (Councillor Bob Deed)	Open
Greater Exeter Strategic Plan for Consultation To consider a report of the Head of Planning, Economy and Regeneration regarding a draft strategic plan.	Scrutiny Committee Cabinet	2 Sep 2019 19 Sep 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Cullompton Railway Station Project To consider a report on proposed governance arrangements	Cabinet	19 Sep 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Environment Educational Enforcement Policy To receive a report from the Group Manager of Street Scene and Open Spaces on the updates to the Environment Education and Enforcement Policy	Environment Policy Development Group Cabinet	24 Sep 2019 17 Oct 2019	Stuart Noyce, Group Manager for Street Scene and Open Spaces Tel: 01884 244635	Cabinet Member for the Environment (Councillor Luke Taylor)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
District Officer Discretionary Time For Members to receive a report from the Group Manager of Street Scene and Open Spaces on proposals for District Officer Discretionary Time.	Environment Policy Development Group Cabinet	24 Sep 2019 17 Oct 2019	Stuart Noyce, Group Manager for Street Scene and Open Spaces Tel: 01884 244635	Cabinet Member for the Environment (Councillor Luke Taylor)	Open
Market Rights Policy To receive a report presenting the Market Rights Policy	Economy Policy Development Group Cabinet Council	26 Sep 2019 17 Oct 2019 6 Nov 2019	Stephen Walford, Chief Executive Tel: 01884 234201	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Hoarding Policy To consider a revised policy.	Homes Policy Development Group Cabinet	1 Oct 2019 17 Oct 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Harassment Policy To consider a revised policy.	Homes Policy Development Group Cabinet	1 Oct 2019 17 Oct 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Pets and Animals Policy To consider a revised policy.	Homes Policy Development Group Cabinet	1 Oct 2019 17 Oct 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Housing Revenue Account Asset Management Strategy To consider a revised strategy.	Homes Policy Development Group Cabinet	1 Oct 2019 17 Oct 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Homelessness Strategy To consider a revised policy	Homes Policy Development Group Cabinet	1 Oct 2019 17 Oct 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Compensation Policy To consider a revised policy.	Homes Policy Development Group Cabinet	1 Oct 2019 23 Oct 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Community Safety Partnership To consider a report from the group Manager for Public Health and Regulatory Services outlining the	Community Policy Development Group Cabinet	8 Oct 2019 17 Oct 2019	Simon Newcombe, Group Manager for Public Health and Regulatory Services Tel: 01884 244615	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Council's Community Safety Action Plan, and to seek Members recommendation to acknowledge and accept the priorities action plan					
Design Supplementary Planning Document - post consultation To consider the Supplementary Planning Document post consultation	Cabinet	17 Oct 2019	Jenny Clifford, Head of Planning, Economy and Regeneration Tel: 01884 234346	Cabinet Member for Planning and Economic Regeneration (Councillor Graeme Barnell)	Open
Cleaning Contractors To approve the outcome of the procurement exercise.	Cabinet	17 Oct 2019	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Strategic Grants and Service Level Agreement Programme 2020-2023 To receive a report from the Group Manager for Growth, Economy and Delivery on the Strategic Grants and Service Level Agreement Programme 2020-2023	Community Policy Development Group Cabinet	8 Oct 2019 17 Oct 2019	Adrian Welsh, Group Manager for Growth, Economy and Delivery Tel: 01884 234398	Cabinet Member for Community Well Being (Councillor Dennis Knowles)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Treasury Management Strategy and Mid Year Review To consider a report with information regarding the treasury performance in the first 6 months of the municipal year.	Cabinet Council	21 Nov 2019 8 Jan 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Council Tax Empty Levy Charge To receive the Council Tax Empty Levy Charge	Scrutiny Committee Cabinet Council	2 Dec 2019 13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Business Rates - Discretionary Rate Relief To receive the Business Rates - Discretionary Rate Relief	Scrutiny Committee Cabinet Council	2 Dec 2019 13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open
Domestic Abuse Policy To consider a revised policy.	Homes Policy Development Group Cabinet	3 Dec 2019 19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Improvements to Council Property Policy To consider a revised policy.	Homes Policy Development Group Cabinet	3 Dec 2019 19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
ASB Policy and Procedures To consider a revised policy	Homes Policy Development Group Cabinet	3 Dec 2019 19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Leasehold Management Policy To consider a revised policy	Homes Policy Development Group Cabinet	3 Dec 2019 19 Dec 2019	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Council Tax Support/Extreme Hardship To receive the Council Tax Support/Extreme Hardship Policy	Community Policy Development Group Cabinet Council	10 Dec 2019 13 Feb 2020 26 Feb 2020	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Finance (Councillor Alex White)	Open

Title of report and summary of decision	Decision Taker	Date of Decision	Officer contact	Cabinet Member	Intention to consider report in private session and the reason(s)
Corporate Health & Safety Policy To receive the annual review of the Corporate Health & Safety Policy from the Director of Corporate Affairs and Business Transformation.	Community Policy Development Group Cabinet	10 Dec 2019 16 Jan 2020	Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381	Cabinet for the Working Environment and Support Services (Councillor Nikki Woollatt)	Open
Beech Road, Tiverton - Design and Build Tender To consider the award of the tender	Cabinet	19 Dec 2019	Andrew Jarrett, Deputy Chief Executive (S151) Tel: 01884 234242	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Part exempt
Tenancy Policy To consider a revised policy.	Homes Policy Development Group Cabinet	17 Mar 2020 26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open
Tenancy Strategy To consider a revised strategy.	Homes Policy Development Group Cabinet	17 Mar 2020 26 Mar 2020	Andrew Pritchard, Director of Operations Tel: 01884 234950	Cabinet Member for Housing and Property Services (Councillor Simon Clist)	Open